

**TOWN OF BIG FLATS WATER/TOWN BOARD AGENDA
WEDNESDAY, JUNE 10, 2020 AT 4:30 P.M. (Via Zoom)**

TOWN BOARD

CALL TO ORDER

REPORTS

NEW BUSINESS

Abstract of Audited Vouchers

Timber Harvest Application /Steege Hill Rd.

Amendment of Resolution 105-20/ Lease from Ford Leasing, to Enterprise Leasing

Resignation Part-Time Court Clerk

Communication Log

All Town Board Meetings until the COVID-19 STATE OF EMERGENCY in NEW YORK IS OVER shall be held commencing at 4:30pm, and be “BROADCAST” VIA ZOOM AND SHALL NOT BE HELD AT THE TOWN HALL

MINUTES OF THE TOWN BOARD MEETING OF JUNE 10, 2020

CALL TO ORDER

Town Clerk Linda Cross at 4:33 p.m. on June 10, 2020

SUPERVISOR: Edward Fairbrother
COUNCIL: Lee Giammichele
Michael Saglibene
Robert Adam
John Hunter
ATTORNEY: Thomas Reilly
DPW/Water Supervisor: Shawn Crater
Chemung County Commissioner Andy Avery
TOWN CLERK: Linda Cross

REPORTS

Supervisor Fairbrother stated the following reports for May 2020 have been received and are on file in the office of the Town Clerk:

Town Clerk's May Monthly Report, Supervisor's May Fund Balance Monthly Report, Department of Public Works March & May Monthly Report, Youth Department May's Monthly Report, Court's March, April, May Monthly Report, Code & Planning Brief Summary Report for March, April & May

NEW BUSINESS

RESOLUTION NO. 121-20
ABSTRACT OF AUDITED VOUCHERS FOR JUNE 10, 2020 APPROVED

Resolution by: Hunter
Seconded by: Giammichele

RESOLVED that the Town of Big Flats approves the Abstract of Audited Vouchers for June 10, 2020, and orders the bills paid, when in funds, for the following:

GENERAL FUND	\$ 23,481.19
HIGHWAY FUND	\$ 13,376.80
LIGHTING DISTRICT	\$ 561.68
WATER DISTRICT #4	\$ 703.92
WATER DISTRICT #5	\$ 7,343.56
TRUST & AGENCY	\$ 3,331.26

CARRIED: AYES: Hunter, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

MINUTES OF THE TOWN BOARD MEETING OF JUNE 10, 2020

RESOLUTION NO. 122-20

CF CUTTING PERMIT, PROPERTIES OWNED BY GEORGE MCMAHON, STEEGE HILL RD, TAX PARCEL #76.00-2-33.111, 76.00-2-33.12, 76.00-2-33.13 AND 76.00-2-33.14

APPROVED

Resolution by: Giammichele

Seconded by: Adams

WHEREAS a Timber Harvesting Application has been received from Double Aught Lumber, to harvest a total of 250 acres to include 300,000 board feet of selective harvest, and

WHEREAS the Town Board finds this action to be an Unlisted Action under SEQRA and to have no significant effect on the environment based on the following facts:

1. The timber harvesting activity will occur between June 15, 2020 to June 15, 2021
2. All roads will be graded, and water bars installed at completion
3. The landing areas and all skid roads will be smoothed and free of debris, also the landing and skid roads will be seeded with a conservation mix after the harvest is complete; now

BE IT THEREFORE RESOLVED, the application for a timber harvesting permit submitted by CF Cutting, is approved as follows:

1. The logging operation, as proposed, will involve trucks using Steege Hill Rd to NYS Rt. 352 to I86. Trucks hauling logs will be required to display a valid safety inspection sticker on the windshield
2. The transport of logs may only occur between the hours of 9:00am to 7:00pm daily with the exception that on days public schools are in session the transport of logs may not occur between the hours of 1:30 and 4:30PM.
3. All roads shall be kept free of dust and debris created by the logging operation. The roadway will be inspected and cleaned by the logger on a daily basis as needed and must be cleaned when required by the Code Enforcement Officer as a result of any inspections.

Prior to Obtaining Permit

4. A performance guarantee in the form of a certified check for \$5000. must be posted with the Code Enforcement Office before any timber harvesting may begin. The performance guarantee will be returned upon the satisfactory completion of all logging operations, compliance with conditions of this resolution, and a final inspection of the timber harvesting site by the Code Enforcement Officer, and a representative from Chemung County Soil and Water Conservation Service, if deemed necessary.
5. An approved Driveway/Curb-Cut and/or Road Permit must be obtained from the Town of Big Flats Department of Public Works **prior** to any transferring of heavy equipment or harvest lumber/materials.

Prior to any Logging Operations

6. Proof of Vehicle, General Liability, and Workers Compensation Insurance with minimum liability coverage for personal injury or death of \$1,000,000 and for property damage of \$250,000 for logging operations, unless authorized by the Town Board and the Town Attorney. The Town of Big Flats must be listed as an additional insured and said proof must be filed with the Code Enforcement Office at least 48 hours before commencing any

MINUTES OF THE TOWN BOARD MEETING OF JUNE 10, 2020

logging operations. Said proof of insurance must be approved by the Town Attorney prior to commencement of work.

7. Notification, in the form of a letter and a copy of the map showing the approved logging area must be provided to all abutters.

During Harvesting Activity

1. The logger shall notify the Code Enforcement Officer within five days of completion to coordinate onsite inspections.
2. The logging site shall be subject to periodic inspections by the Code Enforcement Officer, and Chemung County Soil & Water Conservation Service Representatives at any time during the course of the operation. These inspections will be done between 10:00am and 4:00pm.

CARRIED: AYES: Hunter, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 123-20

RESOLUTION 105-20 TO AUTHORIZE THE TOWN SUPERVISOR TO LEASE A NEW SUV 2020 FORD EXPLORER THROUGH ENTERPRISE LEASING FOR THREE YEARS WHICH WAS PREVIOUSLY APPROVED TO BE LEASED FROM FORD LEASING AMENDED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS a replacement of the presently leased 2017 Ford Explorer by a 2020 Explorer is needed to reduce monthly costs of the general fleet, and

WHEREAS the town can buy out the 2017 Ford Explorer Enterprise lease, and

WHEREAS the Town Supervisor has negotiated a lease from Enterprise Fleet lease program which will reduce monthly payment to \$407.02 per month saving the Town about \$2,100 over the period of the lease, and

WHEREAS this will free up thousands of equity dollars and reduce one fleet vehicle from the Town's fleet, and

WHEREAS for environmental purposes the purchase and sale of equipment such as this vehicle is a Type II action in accordance with SEQRA 6, NYCCR Part 617.5(c) (20) and as such no further action is required regarding the same, now

THEREFORE, BE IT RESOLVED the Town Board authorizes the Town Supervisor to lease a 2020 Ford Explorer SUV 4WD not to exceed \$407.02 per month from Enterprise (and not from Ford Leasing) for use as a Town Fleet Vehicle.

CARRIED: AYES: Hunter, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

MINUTES OF THE TOWN BOARD MEETING OF JUNE 10, 2020

RESOLUTION NO. 124-20
RESIGNATION OF ANNA N. GIVENS, PART -TIME COURT CLERK TO THE
TOWN JUSTICES, AS OF MAY 12, 2020 APPROVED

Resolution by: Saglibene
Seconded by: Hunter

WHEREAS a letter, dated May 13, 2020, has been received from Anna N. Givens resigning as the Part-Time Town of Big Flats Deputy Court Clerk, and

WHEREAS for environmental review purposes the Town Board finds this to be Type II administration action pursuant to 6NYCRR 617.5(c) (20) and as such, no environmental review is required for a Type II action, now

BE IT THEREFORE RESOLVED the Town Board acknowledges the resignation of Anna N. Givens as an employee of the Town of Big Flats effective, May 22, 2020.

CARRIED: AYES: Hunter, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 125-20
COMMUNICATION LOG OF JUNE 10, 2020 AS PRESENTED BY THE TOWN
CLERK APPROVED

Resolution by: Hunter
Seconded by: Giammichele

BE IT RESOLVED that the following communications were received, accepted, and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

June 1, 2020

Charter Communication RE: Upcoming Changes Referred to: *Town Board and filed with Town Clerk.*

CARRIED: AYES: Hunter, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

Supervisor's notes

- Opening of playgrounds, Little League will be able to have league games June 26th.
- The Community Center will be closed until September 1st
- Businesses opening Phase Three Call Friday, retail.
- Taffy program cancelled for this year.
- PPE equipment for employees we are in good shape.
 - We do have some extra mask is anyone is in need.
- Youth programs new ideas

MINUTES OF THE TOWN BOARD MEETING OF JUNE 10, 2020

- Senior Bus trips - cancelled
- Drainage & Road programs – We are way ahead of schedule.
- Delinquent Town and County Taxes will not get the STAR program
- Opening of pavilions – June 26th will be the opening of the pavilions and the scheduling reservations. They will need to sign that they need to abide by the COVID-19 guidelines.
- Thank you for the Friday Food Bank helpers from the Town – Thanks goes out to Ed Fairbrother, John Hunter, Tom Whispel, and Shondrea Cobb. Great Job Volunteering 4 hours for The Food Bank and for supporting the Town of Big Flats.
- Code, parking lot for food business opening – we are not doing Site Plans.
- Water main break Winter Road – Hugh Water main break, and dealing with a gas line, they did a great job.

Councilperson Adams made a motion, seconded by Councilperson Hunter to adjourn the Town Board meeting at 5:05 p.m. All in favor Fairbrother who was excused, motion carried.

Date approved: _____ Linda Cross
Town Clerk