

MINUTES OF THE WATER / TOWN BOARD MEETING OF SEPTEMBER 9, 2015

PRESENT:	Supervisor	Edward Fairbrother
	Council	Bob Adams
		Andy Gillette
		Lee Giammichele
		Mike Saglibene
	Attorney	Thomas Reilly
	Clerk	Linda Cross

Supervisor Fairbrother opened the Water Board meeting at 4:30 p.m., and requested those present to participate in the Pledge of Allegiance.

Presentation – Big Flats Elementary Principal, Elizabeth Scaptura spoke to the board about a new authentic learning program called “Project Base learning”. It is being looked at for the students in 3<sup>rd</sup> and 4<sup>th</sup> grade. This program will give the kids opportunity to pick a project, research it, talk to businesses, and then present their own ideas to a board with their plans. This will allow kids to be more involved in the community while learning important skills that can be used to prepare them for their future.

Peter Cook from Horizon Solutions spoke in regards to the lights in the parking lot, that were completed today.

NEW BUSINESS

RESOLUTION NO. 190-15

PERMANENT APPOINTMENT WATER OPERATOR 1, JOSHUA STERMER APPROVED

Resolution by: Gillette  
Seconded by: Giammichele

WHEREAS the Water Board created a third position of Water Operator 1 Trainee for the Water Department, and

WHEREAS Joshua Stermer had been appointed by the Water Board to the Water Operator 1 Trainee position on a provisional basis, Resolution 122-14, and he has taken the required Civil Service test, held on June 21, 2014, and was hired on a permanent basis on 1/28/15, Resolution No 56-15, He has satisfied his probationary requirements as required in Resolution No. 56-15 as of 3/31/2015, and

WHEREAS that employee Joshua Stermer attended training in Cortland, NY from 4/27/15 to 5/1/15 and passed the course and tests for the IIB and D water licenses. He was awarded his IIB and D Water License from the NYSDOH on 5/28/15. He holds license # 40466 and it will expire on 5/28/18. He is required to satisfy 30 CEU’s to keep his license valid.

WHEREAS for environmental purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such, no further action is necessary regarding the same, now

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RESOLUTION NO. 190-15, PERMANENT APPOINTMENT WATER OPERATOR 1,  
JOSHUA STERMER APPROVED continued

BE IT THEREFORE RESOLVED the Water Board accepts the recommendation of the Town Supervisor, Commissioner of Public Works and the Water Systems Supervisor and hereby appoints Joshua Stermer to the permanent position of Water Operator I in the Big Flats Water Department, effective June 1, 2015, and that he receive full Town benefits and be entitled to the benefits of and subject to the terms and conditions of the current CSEA contract and Town Employee Handbook, as amended, and that the Town Supervisor is hereby authorized to complete and sign the appropriate report of Personnel Change and Extended Payroll Certificate (“RPC”) for this hiring.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO.191-15  
TOWN SUPERVISOR TO AWARD A BAN FOR THE WATER DEPARTMENT TO  
GREEN COUNTY COMMERCIAL BANK

Resolution by: Giammichele  
Seconded by: Adams

WHEREAS the Town of Big Flats Water Department has hired Municipal Solutions to seek bids for a BAN, and

WHEREAS Municipal Solutions on September 9<sup>th</sup>, 2015 at 11AM open the bids for the BAN, and

WHEREAS Municipal Solutions received four bids with Green County Commercial Bank with the low rate of .91% for the BAN, and

WHEREAS for environmental purposes the administration of the Town personnel is a Type II action in accordance with SEQRA 6, NYCCR Part 617.5( c ) (20) and as such no further action is required regarding the same, and

THEREFORE BE IT RESOLVED the Town of Big Flats Water Board approves the Town Supervisor to award the winning bid to Green County Commercial Bank for a \$995,000 BAN at a rate of .91%.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

Since there was no further business for the Water Board, Supervisor Fairbrother closed the Water Board meeting at 4:54 p.m.

Supervisor Fairbrother opened the Town Board Meeting at 4:55 p.m.

CONCERNS OF THE PEOPLE – NONE

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Supervisor Fairbrother stated the following reports for August 2015 have been received and are on file in the office of the Town Clerk:

Town Clerk’s Monthly Report, Supervisor’s Fund Balance Monthly Report, Youth Department Monthly Report, Department of Public Works Monthly Report, Assessor’s Monthly Report, Community Center Monthly Report, Court’s Monthly Report, Dog Control’s Monthly Report.

NEW BUSINESS

RESOLUTION NO. 192-15

GENERAL FUND BUDGET & PARKS CAPITAL PROJECT TRANSFERS APPROVED

Resolution by: Adams  
Seconded by: Saglibene

WHEREAS a memorandum was received from the Bookkeeper, dated September 4, 2015 requesting authorization for an inter-fund transfer and a budget amendment, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such further action is necessary regarding the same, now

**Transfers**

Please authorize an inter-fund transfer to accommodate additional costs for rubber mulch and rubber curb for playground equipment.

To	Transfers Capital Project-- A.9950.0900	12,500
	From Contingency – CE-A1990.0400	12,500

Please authorize a budget transfer to accommodate for an over spent budget due to an additional charge from Storm Water Team

To	Drainage –CE- A.8540.0400	6,500
	From Contingency – CE-A1990.0400	6,500

**Capital Parks Budget Amendment**

Please authorize a budget amendment to the 2015 Parks Capital Project budget due to the additional inter-fund transfer revenue and expenditure.

Increase Estimated Revenues – H8.0510	12,500
Increase Inter-fund Transfers--H8.5031	12,500

Increase Appropriations-H8.0960	12,500
Increase Parks Capital Project -CO-H8.7110.0200	12,500

BE IT THEREFORE RESOLVED the Town Board authorizes these transfers and Amendment regarding the General Fund Budget & Parks Capital Project Transfers.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

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RESOLUTION NO. 193-15  
ABSTRACT OF AUDITED VOUCHERS FOR SEPTEMBER 9, 2015 APPROVED

Resolution by: Saglibene  
Seconded by: Gillette

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for August 26, 2015, and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 31,703.70
HIGHWAY FUND	\$ 1,874.32
PARKS CAPITAL PROJECT	\$ 2,675.00
WATER DISTRICT #4	\$ 44.07
WATER DISTRICT #5	\$ 26,282.84

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO. 194-12  
WINTER TAFFY EMPLOYEES FOR 2015-2016 APPOINTED

Resolution by: Gillette  
Seconded by: Giammichele

WHEREAS the Big Flats Youth Services Department will be hosting the Winter TAFFY Program from September 10, 2015 through April 25, 2016, and

WHEREAS a memo from the Program Coordinator dated August 27, 2015, recommends the Town Board appoint the employees listed below, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board appoints the following Winter TAFFY employees:

	<u>2015</u>	<u>2016</u>
Amanda Lee	\$8.75/hr.	\$8.75/hr.
Logan Carpenter	\$8.75/hr.	\$8.75/hr.
Felicia LaLomia	\$8.75/hr.	\$8.75/hr.
Derek Stein	\$8.75/hr.	\$8.75/hr.
Alexis Gagnon	\$8.75/hr.	\$8.75/hr.
Jordan Yorio	\$8.75/hr.	\$8.75/hr.
Henry Farr	\$8.75/hr.	\$8.75/hr.
Chase Doner	\$8.75/hr.	\$8.75/hr.
Brett Jaynes	\$8.75/hr.	\$8.75/hr.
Grace Seeley	\$8.75/hr.	\$8.75/hr.
Chisela Ng'oma	\$8.75/hr.	\$8.75/hr.
Jessica Schiefen	\$8.75/hr.	\$8.75/hr.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

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TABLED - Agreement with David Briggs of appraisal services, for annual assessment consulting services, Councilperson Giammichele made a motion, seconded by Councilperson Adams to table this resolution until September 23, 2015 meeting. All in favor, motion carried.

RESOLUTION NO. 195-15  
PURCHASE OF NEW FUEL PUMPS FOR BOTH GAS AND DIESEL, FROM BEAVERS &  
ALTERNATE FUELS PETROLEUM EQUIPMENT COMPANY APPROVED

Resolution by: Adams  
Seconded by: Saglibene

WHEREAS the Commissioner of Public Works recognizes the need to purchase new fuel pumps for both Gas and Diesel, and

WHEREAS the purchase of both pumps was planned and \$8,000 budgeted for purchase in the year 2015, and

WHEREAS the quoted price from Beavers and Alternate Fuels Petroleum Equipment Company for two Wayne Reliance Model / G6201D pumps is \$7,500.00, plus \$2,500 for installation, and

WHEREAS fuel costs have been significantly lower than forecast in 2015, allowing us to absorb the additional cost in our fuel budget, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner of Public Works to purchase the two Wayne Reliance Model / G6201D Gas and Diesel pumps from Beavers and Alternate Fuels Petroleum Company for the sum not to exceed \$10,000.00.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO. 196-15  
2011 JOHN DEERE MODEL 672G, RENTAL FROM BRADCO SUPPLY COMPANY  
APPROVED

Resolution by: Saglibene  
Seconded by: Gillette

WHEREAS the Commissioner of Public Works and Town Supervisor recognizes the need to replace the 1984 Gallion Grader Model A556 Serial # 10825 by renting a grader for one year, and

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RESOLUTION NO. 196-15, 2011 JOHN DEERE MODEL 672G, RENTAL FROM BRADCO SUPPLY COMPANY APPROVED continued

WHEREAS the rental price received from Bradco Supply Company is \$5,400 per month for twelve months, with a buy-out option after twelve months, and

WHEREAS the rental 2011 John Deere Model 672G Serial # 1DW672GXEA0634089 will replace the 1984 Gallion Grader Model A556 Serial # 10825, which is surplus, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner of Public Works to rent the 2011 John Deere Model 672G Serial # 1DW672GXEA0634089 from Bradco Supply Company for sum not to exceed \$5,400 per month for twelve months.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO. 197-15  
COMMUNICATION LOG SEPTEMBER 9, 2015 APPROVED

Resolution by: Gillette  
Seconded by: Giammichele

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

August 27, 2015

Glove House, Inc. – RE: Behavioral Intervention Center (BIC) Program Referred to: *Town Board, Commissioner of Public Works, and filed with the Town Clerk.*

Aug August 27, 2015

Department of Public Services – RE: Public statement hearings regarding, TWC-Charter Proceeding (15-M-0388) and Low Income proceeding (14-M-0565) Referred to: *Town Board, Department of Public Works Dept. and filed with Town Clerk.*

August 31, 2015

State of New York Office of the Attorney General – RE: Chemung County Roundtable in the City of Elmira. *Town Board, and filed with Town Clerk.*

August 31, 2015

United States Postal Service – RE: USPS Facilities Leasing Contact Information. *Town Board, and filed with Town Clerk.*

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RESOLUTION NO. 197-15, COMMUNICATION LOG SEPTEMBER 9, 2015 APPROVED

September 2, 2015

Time Warner Cable - RE: September 2, 2015 Programming Notices Changes Referred to: *Town Board, and filed with Town Clerk.*

September 2, 2015

Time Warner Cable - RE: TWC seeks renewal of its cable television services, expires June 24, 2018. Referred to: *Town Board, and filed with Town Clerk.*

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

Supervisor Fairbrother spoke in regards to the article in our Big Flats Times regarding our landscaper, Pat Schichtel, and what a beautiful job she does with all the flowers and the grounds here at the Big Flats Complex. Supervisor Fairbrother will honor Pat with a proclamation known as Pat Schichtel Day, TBD in recognition of the commitment to the Town of Big Flats, New York Complex.

Supervisor Fairbrother also reports:

- Parking for Concerts at Tags – Councilperson Giammichele will be helping at Community Park for Friday, September 11, 2015 concert.
- John Reed is interested in Town property which is connected with his property.
- Next meeting, surplus Hammond Street.
- Auction of equipment is completed tonight.
- BAN bid for water is completed.
- Historical Society October meeting, Supervisor will have a presentation.
- Novus Agenda
- Community Park extensions new playground, putting mulch and boarder down.
- LED construction started today in our parking lot, 2 main poles.
- Assessing –proposals for the board in the next 30 days, on how you want to go with assessing.
- Water Department is working on metering installations.
- Carpeting for the community center has been ordered.
- Fiber connection are back logged but working on ASAP.
- All Departments are looking at their fees for 2016's budgets.
- Budget for the Town board will use their Surface Pro's.

Councilperson Giammichele made a motion, seconded by Councilperson Gillette to adjourn the Town Board meeting at 6:00 p.m. All in favor, motion carried.

Date approved: \_\_\_\_\_ Linda Cross  
Town Clerk