

WATER / TOWN BOARD MINUTES OF JANUARY 14, 2015

PRESENT: Supervisor Edward Fairbrother
Council Bob Adams
Lee Giammichele
Andy Gillette
Mike Saglibene
Attorney Thomas Reilly
Clerk Linda Cross

Supervisor Fairbrother opened the Water Board meeting 4:59 p.m.

NEW BUSINESS

Water Board

RESOLUTION NO. 49-15

HUNT ENGINEERING TO PROVIDE PROFESSIONAL SERVICES FOR
MISCELLANEOUS WATER DEPARTMENT PROJECTS IN 2015 APPROVED

Resolution by: Giammichele

Seconded by: Adams

WHEREAS the Big Flats Water Department is considering numerous changes and improvements to our water system. Prior to actual projects being established the Water Department has requested the professional services of Hunt Engineers, Architects & Land Surveyors, PC (HUNT) be available to assist with any miscellaneous needs the Water Department may need, and

WHEREAS the Big Flats Water Department received a proposal from Hunt Engineering to establish a retainer for 2015 to provide assistance on an as needed basis. The intent of this agreement is to provide routine professional services such as but not limited to; Water system operations and troubleshooting, development of a valve exercising program, DOH inquiries or inspections, Susquehanna River Basin Commission (SRBC) tasks, assist in water operator selection, etc. The preparation of specific project scope of services and fee quotations for capital projects or specific consulting services such as surveys or design will not be charged under this agreement, and

WHEREAS for environmental purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Town Supervisor to enter into a contract with Hunt Engineering to provide professional engineering tasks associated with the Big Flats Water Department for 2015, for a rate, billed on an hourly basis, not to exceed a fee of nine-thousand dollars (\$9000) plus disbursements.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, and Fairbrother
NAYS: None

Supervisor Fairbrother closed the Water Board meeting at 5:01 p.m.
Supervisor Fairbrother opened the Town Board Meeting at 5:02 p.m.

Town Board

CONCERNS OF THE PEOPLE – Judith Kadlec 26 Landau Drive – asked what the raises were for the Town this year 2015. Supervisor Fairbrother replied it was a 2.5% across the board, except for the Town Board whom did not take the raise. Judith replied, is there anything additional. Supervisor Fairbrother stated, at this time no.

REPORTS

Supervisor Fairbrother stated the following reports for December 2014 have been received and are on file in the office of the Town Clerk:

Town Clerk’s Monthly Report, Youth Department Monthly Report, Department of Public Works Monthly Report, Code and Planning Department Monthly Report, Community Center Monthly Report, Court’s Monthly Report, Dog Control’s Monthly Report.

UNFINISHED BUSINESS

**RESOLUTION NO. 50-15
INTERMUNICIPAL AGREEMENT CHEMUNG COUNTY AND TOWN OF BIG FLATS
DPW FOR HIGHWAY/PARKS/DRAINAGE APPROVED**

Resolution by: Giammichele
Seconded by: Adams

WHEREAS the State of New York initiated The Shared Municipal Services Incentive (SMSI) Grant Program in 2005 “to improve the efficiency of local governments through cooperation, consolidation, dissolution or merger”, and

WHEREAS the Town of Big Flats and County of Chemung desire to collaborate by means of intermunicipal agreements which save taxpayer dollars while maintaining quality of service for residents, and

WHEREAS the Town and the County are desirous of pursuing the “Goals” hereinabove set forth and towards that objective, representatives of the parties have been meeting to consider the options and means for improving the effectiveness and efficiency of Town and County governments, and

WHEREAS as a result of said meetings, the parties have identified certain administrative support and public works categories which potentially are conducive to a collaborative effort through intermunicipal agreements and which may eventually result in the merger, consolidation, or cooperative operation of such services, and

WHEREAS while the Town and the County each enter into this Agreement with a good faith commitment to succeed in attaining one or more of any established “Goals”, the parties believe that it is prudent to identify the strategy to be implemented in the event of termination of this Agreement and any related intermunicipal agreements without merger or consolidation, and

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RESOLUTION NO. 50-15, INTERMUNICIPAL AGREEMENT CHEMUNG COUNTY AND TOWN OF BIG FLATS DPW FOR HIGHWAY/PARKS/DRAINAGE APPROVED continued

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Town Supervisor to sign the one year Intermunicipal Agreement for the Shared Municipal Services Incentive (SMSI), with Chemung County for the year of 2015.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

NEW BUSINSS

RESOLUTION NO. 51-15
TOWN OF BIG FLATS TO SUPPORT THE NINE PROPOSED RESOLUTIONS FROM THE ASSOCIATION OF TOWNS 2015 LEGISLATIVE PROGRAM APPROVED

Resolution by: Gillette
Seconded by: Saglibene

WHEREAS the Association of Towns has proposed nine resolutions for the 2015 legislative program at the Association of Towns meeting in New York City in February 2015, and

WHEREAS the following resolution are proposed, No. 1, Property Tax Cap, No. 2, Tax Freeze Look-back Period, No. 3, Reform the Real Property Tax System, No. 4, Assessing and Tax Fiber Optic Cable on Private Property, No. 5 Strengthen New York State's Partnership with Local Governments, No. 6, Preserve and Strengthen Home Rule, No. 7, Highway, Bridge, and Transportation Funding, No. 8, Enact a Multiyear Federal Transportation Program, No. 9, Clean Water Act – Waters of the US, and

WHEREAS these resolution would have a good impact on the Town of Big Flats, and

WHEREAS the support of the Big Flats Town Board of these resolutions at the Association of Town's meeting, and

WHEREAS for environmental review, ministerial acts is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (19) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED that the Big Flats Town Board appoints the Town Supervisor to represent the Town of Big Flats at the Association of Towns meeting in February 2015, to vote in the affirmative for these resolutions.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

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RESOLUTION NO. 52-15
JACOBSEN MODEL WG R311T MOWER PURCHASE APPROVED

Resolution by: Giammichele
Seconded by: Adams

WHEREAS the Commissioner of Public Works recognizes the need to purchase a new mower, and

WHEREAS the mower will be replacing the 2005 JD 1600T mower VIN: TC1600T040156. Which shall be surplus in 2015, and

WHEREAS the purchase of a new mower was planned for purchase for the year 2015, and

WHEREAS State Bid for the new Jacobsen model WG-R311T is \$55,917.50, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Deputy Commissioner of Public Works to purchase a Jacobsen Mower – model WG- R311T as outlined on State Bid Contract #PC64364 for the sum not to exceed \$55,917.50.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO.53-15
AGREEMENT WITH THREE RIVERS DEVELOPMENT FOUNDATION APPROVED

Resolution by: Saglibene
Seconded by: Gillette

WHEREAS the Town of Big Flats has several parcels for development for the next twenty years, and

WHEREAS the Town of Big Flats has a major infrastructure, such as sewer, water, I86 along with a major airport and two major Business Development areas with the IDA, and

WHEREAS for the economic opportunity plan for the I-86 Corridor extending from I-99/Rt15 along I-86 to Rt13 making this the cornerstone project effort to manage this devolving area, and

WHEREAS Three Rivers Development Foundation completed a study of I-86 in 2007 and with their key consultants involved with this project to update and set the marketing for this area, and

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RESOLUTION NO.53-15, AGREEMENT WITH THREE RIVERS DEVELOPMENT FOUNDATION APPROVED continued

WHEREAS for environmental review purposes, interpreting an existing code, and adoption of regulations, policies, or procedures and local legislative decisions are Type II action in accordance with SEQRA 6 NYCRR, Part 617.5 (c) (18) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED that the Town of Big Flats commits to Three Rivers Development a fair share of \$16,917 to the I-86 Project and approves the Town Supervisor to enter into an agreement with Three Rivers Development.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 54-15
UNUSED VACATION HOURS TO BE CARRIED OVER UNTIL MARCH 31, 2015
APPROVED

Resolution by: Adams
Seconded by: Giammichele

WHEREAS a memo was received from Merlyn Tiwari on December 31, 2014 requesting to have her vacation hours, and also noted Pam Kowulich has excess vacation hours to carry over until March 31, 2015, and

WHEREAS the excess is largely due to them being unable to take their allotted time during the year, and

BE IT THEREFORE RESOLVED the Town Board authorizes Merlyn Tiwari, 9.25 vacation hours and Pam Kowulich 3.50 vacation hours to be used in the first quarter of 2015, and not to exceed March 31, 2015.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 55-15
COMMUNICATION LOG FOR JANUARY 14, 2015 APPROVED

Resolution by: Saglibene
Seconded by: Giammichele

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

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RESOLUTION NO. 55-15, COMMUNICATION LOG FOR JANUARY 14, 2015 APPROVED
continued

January 7, 2015

Time Warner Cable – RE: January 7, 2015 Programming Notice Changes (CNY/JT). *Referred to: Town Board and Town Clerk for filing.*

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

Supervisor Fairbrother also Reports:

- Big Flats Times, News Paper - if you have anything to put in the Big Flats Times get with Tammy Stein by the end of January.
- Comprehensive Plan Revision and I86 Corridor Project-
- Handbook-committee has been put together and we are working on this now.
- Shared Services - Assessing & Water Department- County coming in to discuss 1/15/15
- Sales Tax review EOY (End of Year) December was up 16.22% or \$33,186. We end the year @ 1,920,325 or 3.64% up for the year Budget was for \$850,006.
- Bus Trips - \$25.00 for Non Residents – we also need to look at changes for Non-Resident Summer Taffy \$25.00 fee.
- AOT Meeting in NYC in February- Fairbrother, Reilly, Saglibene, Adams, and Councilmen Giammichele will not be going.
- Trucks for the Water Department- delivery next week
- Software – looking at the County's, and other IT, shared training Gillette will help with this.
- Tablets – Ed purchased a tablet, councilmen will be receiving theirs shortly to replace all the papers for each meeting, and have everything on line.
- State Aid for the Southern Tier- Maybe Economic Aid coming to the area.
- LED Signage – Municipal Sign for the Towns Complex entrance, will be going out to Bid.
- Phone call message regarding the new Mosk in our Town – State Police was informed and handled.
- 2015 Highway Improvement Program – Andy Avery spoke on.

Councilperson Gillette spoke on the Park Committee to making Goals for 2015.

- Would like to put a playground in over at Community Park Extension by the softball fields
- Maintenance plan in place for all of the parks

Councilperson Saglibene spoke on getting the young people involved in our Town.

Councilperson Saglibene asked Nicole Cross, a senior at Horseheads High School, if she would be interested in being a temporary youth Town Board member, she will sit in at our Town Board Meetings, and will receive the same packet of the information as the Board Members. Nicole can

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answer and ask questions, and give her input on resolution, but she will be a Non-voting member, and her voice will certainly matter. Councilperson Saglibene stated, we would like to see what the youth would like to see in this town. Saglibene, stated he will be reaching out to the School Districts, (grades 9-12) to see if there is any interest for others to become involved. Attorney Reilly stated getting youth involved in the community and getting them to stay here was very well discussed, we need to know what the youth would like in order to keep them here.

Supervisor Fairbrother, stated he asked all the departments for their goals and objectives. Will have them for the next meeting. Also, Supervisor Fairbrother spoke on scheduling more neighborhood meeting this year. The other thing Dan Panosian from Arnot Realty asked Supervisor Fairbrother to get with the Fire Department, Mr. Panosian mentioned they will make the facility available if they would want to put a piece of equipment at Arnot Mall.

Supervisor Fairbrother made a motion, seconded by Councilperson Gillette for the Town Board to enter into an executive session at 6:01 p.m. regarding personal matters and asked the Attorney of the Town to be present. All in favor, motion carried.

Councilperson Giammichele made a motion, seconded by Councilperson Gillette to adjourn the Town Board meeting at 6:50 p.m. All in favor, motion carried.

Date approved: _____ Linda Cross
Town Clerk