

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

**TOWN OF BIG FLATS AGENDA
WEDNESDAY, FEBRUARY 12, 2020 AT 4:30 P.M.**

TOWN BOARD

CALL TO ORDER

PUBLIC HEARING 4:30 P.M. Amendment/ Town's Municipal Code, changes, regarding Chapter 8.06 and 8.04 and 8.05 (dealing with storage of vehicles and property maintenance)

CONCERNS OF THE PEOPLE

REPORTS

UNFINISHED BUSINESS

Amendment / Town Municipal Code / Property Maintenance

Amendment / 2019 Budget Amendment

Transfers/ 2019 Budget Transfers

NEW BUSINESS

Abstract of Audited Vouchers

Purchase Highway / CAT Excavator M320F

Purchase / New Fencing for Softball Fields at Community Park

Purchase Highway / Case Loader 721G

Purchase Drainage Dept./ 2020 Ford F-550 w/Plow and Spreader

Amendment /Big Flats Ladies Auxiliary, 2020 Games of Chance

Communication Log

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

PRESENT: Deputy Supervisor Lee Giammichele
Council Bob Adams
John Hunter
Mike Saglibene
Attorney Thomas Reilly
Town Clerk Linda Cross
ABSENT: Supervisor Ed Fairbrother

CALL TO ORDER

Deputy Supervisor Giammichele called the Town Board Meeting to order at 4:30 p.m. and requested those present to participate in the Pledge of Allegiance.

PUBLIC HEARING 4:30 p.m. Local Law 1 of 2020 Amendment/ Town’s Municipal Code, changes, regarding Chapter 8.04 and 8.05 and 8.06 (dealing with storage of vehicles and property maintenance)

Deputy Supervisor Giammichele called the Public Hearing to order at 4:49 p.m. and read the legal notice duly advertised in the Elmira Star Gazette on January 29, 2020 which allowed and considered public comments regarding the Amendments of the Town’s Municipal Code, changes, regarding Chapter 8.04 and 8.05 and 8.06

IN FAVOR: Dan Mitchell, 8 Kelley Dr. Big Flats

OPPOSITION: None

COMMENTS: Leslie Potter, 109 Main St. Big Flats, asked the Attorney if the wordage on page 8 could be clarified better, and that the everything is running together. Attorney Reilly stated, everything listed in that paragraph needs to be there.

Since there were no further comments, Deputy Supervisor Giammichele closed the Public Hearing regarding the Amendment Town’s Municipal Code, changes, regarding Chapter 8.04 and 8.05 and 8.06, known at Local Law 1 of 2020 at 4:54 p.m.

CONCERNS OF THE PEOPLE - None

REPORTS

Deputy Supervisor Giammichele stated the following reports for January 2020 have been received and are on file in the office of the Town Clerk:

Town Clerk’s Monthly Report and 2019 Town Clerk’s Annual Report, Supervisor Fund Balance Report, Youth Department Monthly Report, Department of Public Works, December 2019 Monthly Report, and Department of Public Works Monthly Report, Code and Planning Monthly Report, Community Center Monthly Report, Court’s Monthly Report, and Dog Control Monthly Report

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

UNFINISHED BUSINESS

RESOLUTION NO. 62-20
THE TOWN OF BIG FLATS MUNICIPAL CODE CHAPTER 8.06 PROPERTY
MAINTENANCE AND CHAPTERS 8.04, 8.05 AND LABELED
LOCAL LAW 1 OF 2020 AMENDED

Resolution by: Hunter
Seconded by: Adams

WHEREAS the property maintenance and vehicle storage codes for the Town of Big Flats has been reviewed by the Code Enforcement Office, Town Supervisor, Town Attorney, and the Planning Consultant, and

WHEREAS, the Public Hearing was held on February 12, 2020 at 4:30PM regarding the proposes adoption of several changes in Chapters 8.06 8.04 and 8.05 of the Town Municipal code, and

WHEREAS for environmental purposes the administration of the Town personnel is a Type II action in accordance with SEQRA 6, NYCCR Part 617.5(c) (31) and as such no further action is required regarding the same, and

THEREFORE, BE IT RESOLVED that the Town of Big Flats Board held the public hearing on amendments to Chapters 8.06 and 8.04 and 8.05 (dealing with storage of vehicles and property maintenance) of the Town's Municipal Code labelled Local Law 1 of 2020 and approves the adoption of Local Law 2 containing changes to the Municipal Code and as such to become effective upon submission to the NY Department of State.

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother

RESOLUTION NO. 63-20
2019 BUDGET AMENDMENTS APPROVED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS the Bookkeeper is requesting authorization for a budget amendment for the 2019 year in the General Fund and Water District 5, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such further action is necessary regarding the same, now

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

RESOLUTION NO. 63-20, 2019 BUDGET AMENDMENTS APPROVED continued

General Fund

Please authorize a budget amendment to the General Fund budget due to the Grants Received in 2019, and additional expenditures.

Increase Estimated Revenues-A.0000.3021	2,300.00
Increase Town Justice-A.1110.5401	2,300.00
Increase Estimated Revenues-A.0000.3060	24,971.00
Increase Records Management-A.1460.5402	24,971.00
Increase Estimated Revenue-A.0000.2590	2,736.00
Increase Code Enforcement-A.8864.5400	2,736.00

Water District 5 Fund

Please authorize a budget amendment to Water District 5 budget due to additional expenditures.

Increase Estimated Revenues-SW5.0000.4501	14,811.00
Increase Engineer -SW5.1440.5200	14,811.00

BE IT THEREFORE RESOLVED the Town Board authorizes Amendment regarding the General Fund, and Water District 5 Budget.

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother

RESOLUTION NO.64-20
2019 BUDGET TRANSFERS APPROVED

Resolution by: Saglibene
Seconded by: Hunter

WHEREAS the Bookkeeper, is requesting authorization to do budget transfers for the following 2019 overspent budgets: General Fund, Highway Fund, Water District 4 and Water District 5 and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to fulfill the following Transfers and Budget Amendment

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

RESOLUTION NO. 64-20, 2019 BUDGET TRANSFERS APPROVED continued

Please authorize a budget transfer for the following overspent budgets:

General Fund

To: Town Supervisor-A.1220.5400	2,944.00
From: Town Supervisor- A.1220.5100	2,944.00
To: Director of Finance-A.1310.5400	232.00
From: Town Supervisor-A.1220.5100	232.00
To: Assessor- A.1355.5100	5,770.00
From: Assessor-A.1355.5400	5,770.00
To: Assessor- A.1355.5800	442.00
From: Assessor-A.1355.5400	442.00
To: Assessor Board-A.1356.5400	44.00
From: Assessor Board-A.1356.5800	44.00
To: Town Clerk-A.1410.5100	6,670.00
From: Town Supervisor- A.1220.5100	6,670.00
To: Town Clerk-A.1410.5800	284.00
From: Town Supervisor- A.1220.5100	284.00
To: Public Works-A.1490.5100	5,949.00
From: Public Works-A.1490.5400	5,949.00
To: Public Works-A.1490.5100.02	47.00
From: Public Works-A.1490.5400	47.00
To: Public Works-A.1490.5404	66.00
From: Public Works-A.1490.5400	66.00
To: Building & Grounds-A.1620.5100.02	1,229.00
From: Building & Grounds-A.1620.5100	1,229.00
To: Central Communication System-A.1650.5400	1,654.00
From: Central Storeroom-A.1660.5400	1,654.00
To: Programs for Aging-A.6772.5400	822.00
From: Town Supervisor-A.1220.5100	822.00
To: Parks-A.7110.5200	10,882.00
From: Parks-A.7110.5400	9,400.00
From: Parks-A.7110.5404	1,482.00
To: Youth-A.7310.5400	1,999.00
From: Youth-A.7310.5100	1,999.00

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RESOLUTION NO. 64-20, 2019 BUDGET TRANSFERS APPROVED continued

To: State Retirement-A.9010.5800	1,194.00
From: Workers Compensation-A.9050.5800	1,194.00
To: NYS Unemployment-A.9050.5800	1,763.00
From: Parks-A.7110.5100	1,763.00
To: Employee Health Insurance-A.9060.5800	12,843.00
From: Unallocated Insurance-A.1910.5400	12,050.00
From: Central Print/Mail-A.1670.5400	793.00

Highway Fund

To: Perm Improvements Highway-DA.5112.5100	14,700.00
From: Maintenance of Streets-DA.5110.5100	14,700.00
To: Perm Improvements Highway-DA.5112.5800	480.00
From: Maintenance of Streets-DA.5110.5800	480.00
To: Machinery-DA.5130.5100	4,305.00
From: Maintenance of Streets-DA.5110.5100	4,305.00
To: Machinery-DA.5130.5100.02	289.00
From: Maintenance of Streets-DA.5110.5100	289.00
To: Snow Removal-DA.5142.5100	13,891.00
From: Maintenance of Streets-DA.5110.5100	13,891.00
To: Employee Health Insurance-DA.9060.5800	8,400.00
From: Machinery-DA.5130.5404	8,400.00

Water District 4 Fund

To: Water Administration-SW4.8310.5100	2,673.00
From: Water Transmission and Distribut-SW4.8340.5400	1,100.00
From: Water Source and Supply-SW4.8320.5400	573.00
To: Water Administration-SW4.8310.5800	188.00
From: Water Source and Supply-SW4.8320.5400	188.00
To: Employee Health Insurance-SW4.9060.5800	100.00
From: Water Source and Supply-SW4.8320.5400	100.00

Water District 5 Fund

To: Engineer-SW5.1440.5400	4,069.00
From: Water Source and Supply-SW5.8320.5400	4,069.00
To: Water Administration-SW5.8310.5100.02	580.00
From: Water Administration-SW5.8310.5100.	580.00
To: Water Transmission and Distribut-SW5.8340.5400	836.00
From: Water Transmission and Distribut-SW5.8340.5200	836.00

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

RESOLUTION NO. 64-20, 2019 BUDGET TRANSFERS APPROVED continued

To: Employee Health Insurance-SW5.9060.5800 10,495.00
From: Water Transmission and Distribut-SW5.8340.5200 10,495.00

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother

RESOLUTION NO.65-20
ABSTRACT OF AUDITED VOUCHERS FOR FEBRUARY 12, 2020 APPROVED

Resolution by: Hunter
Seconded by: Adams

RESOLVED that the Town of Big Flats approves the Abstract of Audited Vouchers for February 12, 2020, and orders the bills paid, when in funds, for the following:

GENERAL FUND	\$ 84,285.74
HIGHWAY FUND	\$ 14,859.02
LIGHTING DISTRICT	\$ 635.71
WATER DISTRICT #4	\$ 522.46
WATER DISTRICT #5	\$ 85,736.36
TRUST & AGENCY	\$ 3,222.26

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother

RESOLUTION NO.66-20
PURCHASE A CAT EXCAVATOR M320F FOR THE HIGHWAY DEPARTMENT
APPROVED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS the Deputy Commissioner of Public Works recognizes the need to purchase a CAT Excavator for the Highway Department, and

WHEREAS the purchase of a CAT Excavator M320F with a CAT GP Thumb, 36" SD Bucket, and Hydraulic Pin Grab Coupler was planned and budgeted for purchase for the year 2020, and

WHEREAS the CAT Excavator M320F is on NYS OGS Purchasing Contract PC66988 and NJPA Contract 032515 for the sum of \$271,878.00

WHEREAS the 2018 CAT M320F Excavator will be traded in for \$244,878.00, and

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

RESOLUTION NO.66-20, PURCHASE A CAT EXCAVATOR M320F FOR THE HIGHWAY DEPARTMENT APPROVED continued

WHEREAS for environmental review purposes, purchase or sale of equipment and surplus is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (31) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Deputy Commissioner of Public Works to purchase a CAT Excavator M320F from Milton CAT as outlined on contract numbers PC66988 and 032515 for the sum not to exceed \$ 27,000.00, and

BE IT FURTHER RESOLVED that the 2018 CAT M320F Excavator may be traded in.

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele

NAYS: None

ABSENT: Fairbrother



CAT Excavator
M320F.pdf

RESOLUTION NO. 67-20
PURCHASE OF NEW FENCING FOR SOFTBALL FIELDS AT COMMUNITY PARK
APPROVED

Resolution by: Saglibene
Seconded by: Hunter

WHEREAS the Commissioner and the Parks Supervisor recognize the need to purchase fencing for softball fields at Community Park, and

WHEREAS the purchase of new dugout and foul line fencing was planned and budgeted for purchase for the year 2020, and

WHEREAS a quote was received from Balland Fence Company for the sum of \$14,000.00

WHEREAS the new fencing will be replacing old outdated fencing at the softball fields, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (31) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Parks Supervisor to purchase fencing from Balland Fence Company for the sum to not exceed \$14,000.00

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele

NAYS: None

ABSENT: Fairbrother



dug out fencing.pdf

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

RESOLUTION NO. 68-20
PURCHASE OF CASE LOADER 721G FOR THE HIGHWAY DEPARTMENT APPROVED

Resolution by: Hunter
Seconded by: Adams

WHEREAS the Deputy Commissioner of Public Works recognizes the need to purchase a Case Loader for the Highway Department, and

WHEREAS the purchase of a CASE Loader 721G with a JRB 4x1 Bucket was planned and budgeted for purchase for the year 2020, and

WHEREAS the CASE Loader 721G is on NYS OGS Purchasing Contract PC66988 for the sum of \$216,472.36.

WHEREAS the 1999 CAT Loader 938G will be traded in for \$41,120.00, and

WHEREAS for environmental review purposes, purchase or sale of equipment and surplus is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (31) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Deputy Commissioner of Public Works to purchase a CASE Loader 721G from Monroe Tractor as outlined on contract numbers PC66988 and 032515 for the sum not to exceed \$175,352.36, and

BE IT FURTHER RESOLVED that the 1999 CAT Loader 938G may be traded in.

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother



721Gw 4x 1 w Kage
minus plow.pdf

RESOLUTION NO.69-20
PURCHASE OF A 2020 FORD F-550 W/ PLOW AND SPREADER FOR THE DRAINAGE
DEPARTMENT APPROVED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS the Deputy Commissioner of Public Works recognizes the need to purchase a new truck for the Drainage Department, and

WHEREAS the purchase of a new 2020 Ford F-550 Cab and Chassis Truck with a plow, spreader and stainless-steel wing plow with shoes was planned and budgeted for purchase for the year 2020, and

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

RESOLUTION NO.69-20, PURCHASE OF A 2020 FORD F-550 W/ PLOW AND SPREADER FOR THE DRAINAGE DEPARTMENT APPROVED continued

WHEREAS quotes were obtained from Simmons Rockwell for a 2020 Ford F-550 XL Reg Cab 4WD DRW 141” WB 60” CA for \$40,499.00 and Watson Diesel for dump body with 9’ Dump Body, Buyers Snow Dog 10’SS Angle Plow, 8’ Stainless-steel wing plow with shoes, Buyers Slide in Spreader with tie down, Poly Spinner and Work Lights for \$56,050.00 as outlined on the attached sales Quotes for the sum not to exceed \$40,499.00 and from Watson Diesel for the sum not to exceed \$56,050.00 .

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c)(31) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED that the Town Board authorizes the Deputy Commissioner of Public Works to purchase a 2020 Ford F-550 XL Reg Cab 4WD DRW 141” WB 60” CA dump truck with 9’ Dump Body, Buyers Snow Dog 10’SS Angle Plow, 8’ Stainless-steel wing plow with shoes, Buyers Slide in Spreader with tie down, Poly Spinner and Work Lights from Simmons Rockwell as outlined on the attached sales Quote for the sum not to exceed \$96,549.00

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother



F-550 XL with
plow.pdf

RESOLUTION NO. 70-20

BIG FLATS LADIES AUX., POST 1612, GAMES OF CHANCE LICENSE AMENDMENT

Resolution by: Saglibene
Seconded by: Hunter

WHEREAS the Big Flats Ladies Aux. Post 1612 submitted a GC-6 application to amend, and

WHEREAS the request of removal of Jaza Gaylord, and Chelsey Evenden, from the Auxiliary/ Affiliate Organizations Assisting at Games, and

WHEREAS the request to add Henrietta Petrie, to the “Auxiliary/ Affiliate Organizations Assisting at Games” and

WHEREAS for environmental review, official acts of a ministerial nature is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (26) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED a Findings and Determination for Games of Chance License, along with the guidance and interpretation of the New York State Racing and Wagering Board, found the designated member conducting Games of Chance games are of good moral character, and

MINUTES OF THE TOWN BOARD MEETING OF FEBRUARY 12, 2020

RESOLUTION NO. 70-20, BIG FLATS LADIES AUX., POST 1612, GAMES OF CHANCE LICENSE AMENDMENT APPROVED

FUTHER RESOLVE THE Town Board approves the (GC-6) Application to Amend their Games of Chance License, from the Big Flats Ladies Aux. Post 1612, to remove two of their members, Jaza Gaylord, and Chelsey Evenden, from the Auxiliary/ Affiliate Organizations Assisting at Games and add Henrietta Petrie to the same Position.

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother

RESOLUTION NO. 71-20
COMMUNICATION LOG OF FEBRUARY 12, 2020 APPROVED

Resolution by: Hunter
Seconded by: Adams

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

February 6, 2020

Big Flats Business Association RE: Minutes Referred to: *Town Board and filed with Town Clerk.*

CARRIED: AYES: Hunter, Adams, Saglibene, Giammichele
NAYS: None ABSENT: Fairbrother

Councilperson Adams made a motion, seconded by Councilperson Saglibene adjourn the Town Board meeting at 5:29 p.m. All in favor, except for Supervisor Fairbrother who was absent, motion carried.

Date approved: _____ Linda Cross
Town Clerk