

**TOWN OF BIG FLATS AGENDA  
WEDNESDAY, OCTOBER 12, 2016 AT 4:30P.M.**

**WATER BOARD**

**CALL TO ORDER**

**NEW BUSINESS**

2017 Special Assessment for Historic Water District#3/ set Public Hearing  
2017 Special Assessment for Water District #4/ set Public Hearing  
2017 Special Assessment for Water District #5/ set Public Hearing  
Unit Calculation for remetering Debt Established / Water District #4 & #5  
Adoption of Big Flats Water Departments Reserve Account Policy

**TOWN BOARD**

**CALL TO ORDER**

**CONCERNS OF THE PEOPLE**

**REPORTS**

**NEW BUSINESS**

Budget Transfer, and Budget Amendment  
Abstract of Audited Vouchers  
Override the Tax Levy Limit Est. General Municipal Law Section 3-C/ set Public Hearing  
Annual Salaries of Certain Elected or Appointed Officials / set Public Hearing  
Appointment/ Alternate Zoning Board of Appeals member Wesley Swartwood  
Appointment/ Bond Financial Network to Insurance Broker the Town  
Sewer District #1 /Scale of Charges Bond / set Public Hearing  
Communication Log  
2016 Inventory of Equipment, Machinery, Tools & Equipment Report

PROPOSED RESOLUTION NO. 01-101216  
A RESOLUTION TO APPROVE THE 2017 SPECIAL ASSESSMENT FOR HISTORIC  
WATER DISTRICT #3 PUBLIC HEARING SET

Resolution by:  
Seconded by:

WHEREAS Historic Water District #3 has incurred capital expenses for various capital improvements for the district in the past, and

WHEREAS the Historic Water District No. 3 issued certain obligations to finance said capital costs pursuant to the New York State Local Finance Law, the payment of which is to be paid by way of a special assessment on the properties deemed benefited by such capital improvements, and

WHEREAS the 2017 Special Assessment roll for Historic Water District #3 has been completed and filed with the Town Clerk on October 7, 2016, and

WHEREAS this action is hereby declared to be a Type II action for the purposes of SEQRA and as such no further environmental review is necessary at this time, and

WHEREAS pursuant to Town Law Section 239 it is necessary to duly publish and conduct a public hearing for the purposes of hearing all parties interested in said special assessment roll, now

THEREFORE, BE IT RESOLVED that the Town Board hereby calls for the holding of public hearing in the matter of the 2017 Special Assessment Roll for Historic Water District #3 of the Town of Big Flats, to be held at the Town Hall, 476 Maple Street, in the Town of Big Flats on October 26, 2016, at 7:00p.m. local time, and

FURTHER RESOLVED that the Town Clerk publish the required notice of such public hearing in the official newspaper of the Town, specifying the time when and the location where such public hearing will then be held, and in general describing the proposed action to be undertaken.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO.02-101216  
A RESOLUTION TO SET THE 2017 SPECIAL ASSESSMENT FOR WATER DISTRICT #4  
PUBLIC HEARING

Resolution by:  
Seconded by:

WHEREAS Water District No. 4 has incurred capital expenses for various capital improvements for the district in the past, and

WHEREAS Water District No. 4 issued certain obligations to finance said capital costs pursuant to the New York State Local Finance Law, the payment of which is to be paid by way of a special assessment on the properties deemed benefited by such capital improvements, and

WHEREAS the 2017 Special Assessment roll for Water District No. 4 has been completed and filed with the Town Clerk on October 7, 2016, and

WHEREAS this action is hereby declared to be a Type II action for the purposes of SEQRA and as such no further environmental review is necessary at this time, and

WHEREAS pursuant to Town Law Section 239 it is necessary to duly publish and conduct a public hearing for the purposes of hearing all parties interested in said special assessment roll, now

THEREFORE BE IT RESOLVED that the Town Board hereby calls for the holding of public hearing in the matter of the 2017 Special Assessment Roll for Water District No. 4 of the Town of Big Flats, to be held at the Town Hall, 476 Maple Street, in the Town of Big Flats on October 26, 2016, at 7:00 p.m. local time, and

FURTHER RESOLVED that the Town Clerk publish the required notice of such public hearing in the official newspaper of the Town, specifying the time when and the location where such public hearing will then be held, and in general describing the proposed action to be undertaken.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO. 03-101216  
A RESOLUTION TO SET THE 2017 SPECIAL ASSESSMENT FOR WATER DISTRICT #5  
PUBLIC HEARING

Resolution by:  
Seconded by:

WHEREAS Water District #5 has incurred capital expenses for various capital improvements for the district in the past, and

WHEREAS Water District No. 5 issued certain obligations to finance said capital costs pursuant to the New York State Local Finance Law, the payment of which is to be paid by way of a special assessment on the properties deemed benefited by such capital improvements, and

WHEREAS the 2017 Special Assessment roll for Water District #5 has been completed and filed with the Town Clerk on October 7, 2016, and

WHEREAS this action is hereby declared to be a Type II action for the purposes of SEQRA and as such no further environmental review is necessary at this time, and

WHEREAS pursuant to Town Law Section 239 it is necessary to duly publish and conduct a public hearing for the purposes of hearing all parties interested in said special assessment roll, now

THEREFORE, BE IT RESOLVED that the Town Board hereby calls for the holding of public hearing in the matter of the 2017 Special Assessment Roll for Water District #5 of the Town of Big Flats, to be held at the Town Hall, 476 Maple Street, in the Town of Big Flats on October 26, 2016, at 7:00p.m. local time, and

FURTHER RESOLVED that the Town Clerk publish the required notice of such public hearing in the official newspaper of the Town, specifying the time when and the location where such public hearing will then be held, and in general describing the proposed action to be undertaken.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO. 04-101216  
 A RESOLUTION TO APPROVE THE UNIT CALCULATION FOR REMETERING DEBT  
 ESTABLISHED, WATER DISTRICTS 4 AND 5

Resolution by:

Seconded by:

WHEREAS the Big Flats Water Department secured a BAN to pay for the Remetering project which included new radio read meters for all water customers, installation of said meters, new software and hardware to read the meters and to connect to the existing billing software. This BAN will be paid by the water districts (Water District 4, Water District 5 and the Hickory Grove Water District located in HH) via a charge on the County and Town Tax bills starting on the 2017 tax bill, and

WHEREAS the Water Department has to allocate these costs on a basis that makes sense and is fair to all involved. To that end there were discussions on the best and easiest way to accomplish this. We ruled out the ad valorem basis and decided to go forward on a benefit basis, and

WHEREAS this was a meter project and the majority of costs were for the purchase and subsequent installation of these meters it was decided we would base the benefit on the meter size, and

WHEREAS we have two water districts now, Water District 4 and Water District 5 (the Hickory Grove Water District is treated as part of Water District 5), the latter created by having consolidated the old Water Districts 1, 2 and 3 and expansion of the district to include areas of possible future expansion. There are some parcels in the new Water District 5 that currently have no access to water lines. These parcels will be identified as being in Water District 5 but will not share in the debt. There are vacant parcels and other parcels in Water District 5 that have access to water lines by either being in front of, adjacent to or across from a watermain. Some of these parcels may be using a private well even though public water is available. These are the parcels that share in the debt, and

THEREFORE the Big Flats Water Department has devised the following to be used to allocate the Remetering Debt:

Meter Size	Number of Units
Parcels, vacant or otherwise, in the District that have no access to a watermain	0
Vacant parcels that have access to a watermain	1
Meters: 5/8", 3/4" and 1" meters	1
1 1/2" and 2" meters	2
3" meters	3
4" meters	4
6" meters	6
8" domestic meter	8
8" fire meter	1
10" domestic meter	10
10", fire meter	1

The number of units on a parcel are added together for a total that will be used on the tax bill. The unit value is determined by the annual debt payment divided by the total number of units in the Districts. Letters are sent out in September to advise property owners of the unit charge.

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) (27) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the said unit calculation for attributing the remetering cost be is hereby affirmed and adopted by the Big Flats Water Board as originally proposed and filed in the office of the Town Clerk of the Town of Big Flats.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO.05-101216  
A RESOLUTION TO APPROVE THE ADOPTION OF BIG FLATS WATER  
DEPARTMENTS RESERVE ACCOUNT POLICY

Resolution by:  
Seconded by:

WHEREAS, the Water Department of the Town of Big Flats has worked with Hunt Engineers to put an asset management plan in place for the Water Department to preserve the integrity, both physically and financially, of this utility for the present and for the future. This Department has introduced and passed new water rates to this end, and

WHEREAS the Town has recommended a written policy pertaining to the reserve accounts that will be funded by monies over and above our standard operations and management budget. The Water Department has developed such a policy, and

WHEREAS it is the goal of the Water Department to continue to invest in our infrastructure for the future and the benefit of not only water customers but the Town as a whole. Our reserve policy will fund accounts such as Transmission and Distribution. Using this fund, we could add new infrastructure in the Districts so we could offer water to places that are considered in District geographically but have no waterlines readily available. We would also fund an Equipment Reserve Fund. This would allow us to purchase equipment needed for the continuing operation and maintenance of the water system. Our Wells, Tanks & Pump houses Reserve will allow us to put money away for projects such as well cleaning, well maintenance, tank cleaning, painting & maintenance, and to maintain the pump houses in good working order. We have also established a Fleet Reserve. This fund will allow us to purchase and maintain our vehicles, and

WHEREAS the overall goal of the Water Department is providing quality water to our customers and to preserve to the physical and financial integrity of the Water Districts we feel that by establishing the Reserve Account policy we will continue to meet these goals, and

WHEREAS for environmental review, purchasing is a Type II action in accordance with SEQRA NYCRR, part 617.5 (c) (20) (27) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED that for reasons stated herein, the Big Flats Town Board will adopt the Reserve Account Policy set forth by the Water Department.

CARRIED: AYES:  
NAYS:

# Big Flats Water Department

## Water District Reserve Accounts

Adopted Policy regarding the above

The Big Flats Water Department enlisted the expertise of Hunt Engineers in 2015 and developed an Asset Management Plan that encompassed both water districts and long term and short asset replacement.

This plan has been used to develop new rates in the Water Department to aid in the continuance of a strong fiscal future for the department. The new rates now enable the department to meet its financial obligations on a yearly basis and to address our future goals by allowing money to be placed in reserve,

## Purpose

The purpose of this policy is to provide process and oversight to the establishment and utilization of reserve accounts comprising a reserve fund established by the Town of Big Flats Water Department for financing the acquisition or reconstruction of a specific, or a type of, capital improvement; financing the acquisition of a specific item or type of capital equipment.

## Authorization to Establish a Reserve Fund

## Designated Reserve Accounts

The Big Flats Water District currently have two Repair Reserve accounts in place, one for Water District 4 and the other for Water District 5. These accounts will remain but will not be funded through the budget process.

The Big Flats Water District has also established two "Type" reserve accounts:

1. Water District 4 Operation and Maintenance Reserve Account
2. Water District 5 Operation and Maintenance Reserve Account

Each of the above accounts have the following sub-headings or accounts:

1. Equipment Reserve
2. Transmission & Distribution Reserve
3. Wells, Tanks & Pumphouses Reserve
4. Fleet Reserve

## Funding for Reserve Accounts

The reserve accounts listed above will be funded by appropriating the available Fund Balance at the end of the fiscal year by percentages based on the short and long term asset management report. These percentages are subject to change after the annual review by the CFO and the Water Systems Supervisor.

### Water District 5

1. Equipment Reserve	4%
2. Transmission & Distribution Reserve	56%
3. Wells, Tanks & Pumphouses Reserve	20%
4. Fleet Reserve	<u>20%</u>
	100%

### Water District 4

1. Equipment Reserve	5%
2. Transmission & Distribution Reserve	67%
3. Wells, Tanks & Pumphouses Reserve	27%
4. Fleet Reserve	<u>1%</u>
	100%

## Authority to Use and Withdraw

The Chief Financial Officer is directed to deposit and secure the moneys of these Reserve Funds in the manner provided by section 10 of the General Municipal Law. The CFO may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law and consistent with the investment policy of the Town. Expenditures from the Reserve Funds shall be made only for the purpose for which the Fund was established. No expenditure shall be made from these Reserve Funds without the approval of the governing board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c [6-g].

## Administration Responsibilities

The CFO shall be responsible for monitoring the Town's reserve accounts and for insuring that this policy is followed. The CFO shall annually submit a report outlining the status of these Reserve Funds as part of the budget process. The Water Systems Supervisor shall present a five (5) year capital expenditure plan for these Reserve Funds as part of the budget process. Items on this policy may be changed by addition or deletion or both, each year at the annual review. The policy will be adopted each year at the organizational meeting in January.

## **Reserve Account Requirements**

The purpose of these Reserve Accounts are to fund, either partially or completely, the items set forth below for the current and future operation and maintenance for the Big Flats Water Department.

### **1 Equipment Reserve**

This account will be used to fund chlorination equipment, including the analyzer, scale, feed pump, injector and turbidity meter. It also will cover tools and shop equipment, construction equipment, office equipment and technology equipment.

### **2 Transmission & Distribution Reserve**

This account will be used for the items that make up the transmission and distribution systems. These items include but are not limited to watermains, meters, hydrants, valves, curb stops & boxes and corp stops. We will also have this fund available for future extensions in the district(s).

### **3 Wells, Tanks & Pumphouses Reserve**

The items to be funded by this account include but are not limited to storage tanks (above & below ground), tank painting, cleaning, well casing and screens, well cleaning, pumphouse structure, HVAC and electrical systems, and driveways

### **4 Fleet Reserve**

The Water Department has three (3) vehicles on the road to serve the Water Districts. This fund will be used to maintain and purchase vehicles for the fleet.

These accounts will be funded at the end of the year with our surplus apportioned by percentage for each account. At this time there is no limit placed on these accounts. This could change on the annual review.

PROPOSED RESOLUTION NO. 06-101216  
A RESOLUTION TO APPROVE BUDGET TRANSFER, AND BUDGET AMENDMENT  
FOR WATER DISTRICT #4

Resolution by:  
Seconded by:

WHEREAS a memorandum was received from the Bookkeeper, dated October 4, 2016 requesting authorization for a Budget transfer, and Budget Amendment, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the following Budget Transfer, and Budget Amendment:

**Budget Transfers-Water District #4**

Please authorize a budget transfer for the following overspent budget:

To	S of S Supply Pwr. & Pump-CE –S4.8320.0400	540.00
From	Engineering CE- S4.1440.0400	360.00
	Purification-CE- S4.8330.0400	180.00

**Amend Budget WD#5 & Capital project #H12**

Please authorize amending WD#5 Budget for an inter-fund transfer to capital project H12 Fund for partial Booster Pump Station project cost:

Increase Appropriations-S5.0960	30,000
Increase Transfers, Capital Project Fund-S5.9509	30,000
Increase Revenues-H12.0510	30,000
Increase Booster Pump Station-CO-H12.8397.2.1	30,000

CARRIED: AYES:  
NAYS:

PROPOSED RESOLUTION NO. 07-101216  
A RESOLUTION TO APPROVE THE ABSTRACT OF AUDITED VOUCHERS  
FOR OCTOBER 12, 2016

Resolution by:

Seconded by:

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for October 12, 2016, and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 34,429.38
HIGHWAY FUND	\$ 43,221.24
WD 4 & 5 Capital Project #12	\$ 179,461.50
WATER DISTRICT #4	\$ 182.50
WATER DISTRICT #5	\$ 12,439.04
TRUST FUND	\$ 1,784.39

CARRIED: AYES:

NAYS:

PROPOSED RESOLUTION NO. 08-101216  
A RESOLUTION TO SET A PUBLIC HEARING FOR LOCAL LAW TENTATIVELY NO. 3  
FOR THE YEAR OF 2016 TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN  
GENERAL MUNICIPAL LAW SECTION 3-C

Resolution by:  
Seconded by:

WHEREAS the budget of the Town of Big Flats is subject to audit by the Comptroller of the State of New York for compliance with the tax levy limit, and

WHEREAS definitive guidelines and rules as to how to calculate the 0.68 tax limit calculation are not in place and are subject to interpretation, and

WHEREAS under the above circumstances there could be inadvertent and unintentional noncompliance subjecting the Town to adverse consequences, and

WHEREAS to avoid the aforementioned adverse consequences it is prudent to adopt the within local law, now

BE IT THEREFORE RESOLVED there is hereby presented the Local Law Tentatively No. 3 of the year 2016 for the Town of Big Flats as follows:

**TOWN OF BIG FLATS**  
**Local Law to override the tax levy limit established in General Municipal Law 3-c**  
**Section 1. Legislative Intent**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Big Flats, County of Chemung pursuant to General Municipal Law § 3-c, and to allow the Town of Big Flats, County of Chemung to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the town board for the fiscal year 2016 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

**Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

**Section 3. Tax Levy Limit Override**

The Town Board of the Town of Big Flats, County of Chemung is hereby authorized to adopt a budget for the fiscal year 2017 that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

**Section 4. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of

competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective date.**

This local law shall take effect immediately upon filing with the Secretary of State.

FURTHER RESOLVED before said Local Law is adopted by the Town Board, a Public Hearing shall be held at the Town Board Meeting on October 26, 2016, at 7:00 P.M. or such other date and time that may be adjourned, at Town of Big Flats Town Hall, 476 Maple Street, Big Flats, New York 14814, and

FURTHER RESOLVED the Town Clerk shall cause a notice of said Public Hearing notice published in the official newspaper of the Town and shall cause such posting and publication to be completed at least five (5) days prior to the date heretofore set forth for the Public Hearing.

CARRIED:   AYES:  
              NAYS:

RESOLUTION NO.09-101216

RESOLUTION TO SET A PUBLIC HEARING FOR PROPOSED LOCAL LAW TENTATIVELY NO. 4 FOR THE YEAR 2017, ESTABLISHING THE ANNUAL SALARIES OF CERTAIN ELECTED OR APPOINTED OFFICIALS OF THE TOWN OF BIG FLATS

Resolution by:

Seconded by:

WHEREAS pursuant to Municipal Home Law, Section 24, the Town must adopt a Local Law subject to a referendum setting the salaries of all elected officials and those officials who have a fixed term of office, and

WHEREAS the Town Board has reviewed the salaries of certain elected or appointed officials of the Town of Big Flats who have a fixed term of office for the Fiscal Year 2017, which some individuals are presently serving mid-term, and

WHEREAS a Local Law Tentatively No. 4 for the Year 2016, establishing the annual salaries of such appointed officials for the Fiscal Year 2017, now

THEREFORE, BE IT RESOLVED there is hereby presented to each member of the Town Board Local Law Tentatively No. 4 for the Year 2016, establishing the annual salaries of certain elected or appointed officials of the Town of Big Flats who have a fixed term of office for the Fiscal Year 2017, as follows:

**TOWN OF BIG FLATS  
LOCAL LAW TENTATIVELY NO. 4 FOR THE YEAR 2016**

**A LOCAL LAW** establishing the annual salaries of certain elected or appointed officials of the Town of Big Flats who have a fixed term of office for the Fiscal Year 2017.

Be it enacted by the Town Board of the Town of Big Flats as follows:

**SECTION 1:** Except where inconsistent by operation of law due to prohibitions of increases of compensation during a fixed term of office for Town officers and employees as provided in Municipal Home Rule Law §24 be, and the same hereby is, applicable to officers and employees having a fixed term of office, whether elected or appointed, as are any and all resolutions of the Town of Big Flats Town Board relative to rights and entitlements of Town executive personnel.

**SECTION 2:** Effective with the first town payroll for the Town Fiscal Year 2017 the annual salaries of the certain elected or appointed officials and department heads of the Town of Big Flats who have a fixed term of office are hereby established for the Fiscal Year 2013 as follows, to wit:

<u>TITLE</u>	<u>2016 SALARY</u>	<u>2017 SALARY</u>
Town Supervisor	\$33,095	\$33,922
Town Council (4)	\$ 7, 004 each	\$ 7,004 each
Town Justice (2)	\$21,499 each	\$22,036 each
Town Clerk	\$38,656	\$39,622
Tax Collector	\$ 3,152	\$ 3,231
Town Attorney	\$43,473	\$43,473

**SECTION 3:** Should any of the above positions become vacant and subsequently filled by one other than the present incumbent, the salary shall in that instance be set by the Town Board prior to filling said vacancy.

**SECTION 4:** This Local Law shall become effective, subject to a permissive referendum, forty-five (45) days after the date of its final adoption and on the date it is duly filed in the Office of the Secretary of State of the State of New York and in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

FURTHER RESOLVED before said Local Law is adopted by the Town Board, a Public Hearing shall be held at the Town Board Meeting on October 26, 2016, at 7:00 P.M. or such other date and time that may be adjourned, at Town of Big Flats Town Hall, 476 Maple Street, Big Flats, New York 14814, and the Local Law is subject to a permissive referendum of the qualified electors of the Town of Big Flats by filing of a legal petition within forty-five (45) days after its final adoption, with the Clerk of the Town of Big Flats protesting such Local Law, and

FURTHER RESOLVED the Town Clerk shall cause a notice of said Public Hearing notice published in the official newspaper of the Town and shall cause such posting and publication to be completed at least five (5) days prior to the date heretofore set forth for the Public Hearing.

CARRIED: AYES:  
NAYS:

PROPOSED RESOLUTION NO. 10-101216  
A RESOLUTION TO APPOINT THE ALTERNATE ZONING BOARD OF APPEALS  
MEMBER WESLEY SWARTWOOD

Resolution by:  
Seconded by:

WHEREAS pursuant to Town Law Section 271(15) (a), A town board may, by local law or ordinance, or as part of the local law or ordinance creating the Zoning Board of Appeals, establish alternate Zoning Board member positions for purposes of substituting for a member in the event such member is unable to participate. Alternate members of the Zoning Board of Appeals shall be appointed by resolution of the Town Board, for terms established by the Town Board, and

WHEREAS Mr. Wesley Swartwood, 33 Liberty Way, Horseheads, NY has provided interest to be the Alternate Zoning Board of Appeals member, and

WHEREAS The Town of Big Flats Zoning Board of Appeals has recommended the Town Board appoint Wesley Swartwood as an alternate member, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board approves and hereby appoints Mr. Wesley Swartwood as an Alternate Zoning Board of Appeals member for a term beginning Tuesday, November 1, 2016, and

FURTHER RESOLVED the Town Board approves the Alternate Zoning Board of Appeals member shall be paid \$25.00 per meeting, by a voucher submitted to the bookkeeper, not-to-exceed 18 meetings, actually attended and representing the town as a Zoning Board of Appeals member.

CARRIED:   AYES:  
              NAYS:  
              ABSTAIN:  
              ABSENT:

PROPOSED RESOLUTION NO. 11-101216  
A RESOLUTION TO APPOINT BOND FINANCIAL NETWORK TO BROKER THE  
TOWN OF BIG FLATS HEALTH INSURANCE

Resolution by:  
Seconded by:

WHEREAS the Town of Big Flats has interview two companies for the right to brokerage the Towns Health Insurance, and

WHEREAS the Town Supervisor and Bookkeeper on August 5, 2016 has interviewed companies, and

WHEREAS the Town Supervisor and Bookkeeper have compared the services that each have to offer the Town of Big Flats and its employees, and

WHEREAS for environmental purposes the administration of the Town personnel is a Type II action in accordance with SEQRA 6, NYCCR Part 617.5(c) (20) and as such no further action is required regarding the same, and

THEREFORE, BE IT RESOLVED the Town of Big Flats Board approves Bond Financial Network 71A Monroe Avenue, Pittsford, NY to be the Towns Health Insurance broker.

CARRIED: AYERS:  
NAYS:

PROPOSED RESOLUTION NO. 12-101216  
A RESOLUTION TO SET A PUBLIC HEARING FOR SEWER DISTRICT #1  
FOR THE SCALE OF CHARGES BOND FOR BIG FLATS

Resolution by:

Seconded by:

WHEREAS the Town of Big Flats Sewer District #1 has transferred its management to Chemung County Sewer District, and

WHEREAS the Town of Big Flats is still responsible for the Bond from Big Flats Sewer District #1, and

WHEREAS a public hearing will be held on October 26, 2016 at 7:00pm, where all interested parties were duly heard, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6 NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board will hold a public hearing on the Big Flats Sewer District #1 at a rate of \$0.426 per one thousand assess value.

CARRIED: AYERS:

NAYS:

PROPOSED RESOLUTION NO. 13-101216  
A RESOLUTION TO APPROVE THE COMMUNICATION LOG OCTOBER 12, 2016,  
AS PRESENTED BY THE TOWN CLERK

Resolution by:

Seconded by:

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

October 5, 2016

Charter Communications – RE: October 5, 2016 Programming Notice Changes *Referred to: Town Board, and filed with Town Clerk.*

October 5, 2016

Big Flats Business Association RE: Meeting minutes. *Referred to: Town Board, and filed with Town Clerk.*

CARRIED: AYES:

NAYS:

PROPOSED RESOLUTION NO.14-101216  
RESOLUTION TO EXCEPT THE 2016 INVENTORY OF EQUIPMENT, MACHINERY,  
TOOLS AND EQUIPMENT REPORT

Resolution by:

Seconded by:

WHEREAS the Town Supervisor has received from the Commissioner of Public Works the 2016 inventory of equipment, machinery, tools and equipment for the Town of Big Flats, and

WHEREAS the Town Supervisor is filing this inventory as per attachment as the annual report on the equipment, machinery, tools and equipment in the Department of Public Works for the year of 2016, and

WHEREAS for environmental purposes the administration of the Town personnel is a Type II action in accordance with SEQRA 6, NYCCR Part 617.5( c ) (20) and as such no further action is required regarding the same, and

THEREFORE, BE IT RESOLVED the Town of Big Flats Board acknowledges the receipt of the 2016 Inventory report as prepared by the Commissioner of Public Works of Equipment, Machinery, tools and equipment.

CARRIED: AYES:

NAYS: