

MINUTES OF THE WATER / TOWN BOARD MEETING OF SEPTEMBER 23, 2015

PRESENT: Supervisor Edward Fairbrother  
Council Bob Adams  
Andy Gillette  
Lee Giammichele  
Mike Saglibene  
Attorney Thomas Reilly  
Clerk Linda Cross

Supervisor Fairbrother opened the Water Board meeting at 7:00 p.m., and requested those present to participate in the Pledge of Allegiance.

Presentation – Drake heating and Air Conditioning – Bill Drake

NEW BUSINESS

RESOLUTION NO.198-15

2016 SPECIAL ASSESSMENT FOR WATER DISTRICT No.3 PUBLIC HEARING SET

Resolution by: Gillette  
Seconded by: Giammichele

WHEREAS Water District #3 has incurred capital expenses for various capital improvements for the district in the past; and

WHEREAS Water District No. 3 issued certain obligations to finance said capital costs pursuant to the New York State Local Finance Law, the payment of which is to be paid by way of a special assessment on the properties deemed benefited by such capital improvements; and

WHEREAS the 2016 Special Assessment roll for Water District #3 has been completed and filed with the Town Clerk on September 18, 2015 and

WHEREAS this action is hereby declared to be a Type II action for the purposes of SEQRA and as such no further environmental review is necessary at this time, and

WHEREAS pursuant to Town Law Section 239 it is necessary to duly publish and conduct a public hearing for the purposes of hearing all parties interested in said special assessment roll.

NOW THEREFORE BE IT RESOLVED that the Town Board hereby calls for the holding of public hearing in the matter of the 2016 Special Assessment Roll for Water District #3 of the Town of Big Flats, to be held at the Town Hall, 476 Maple Street, in the Town of Big Flats on October 14, 2015, at 4:30 p.m. local time, and

FURTHER RESOLVED that the Town Clerk publish the required notice of such public hearing in the official newspaper of the Town, specifying the time when and the location where such public hearing will then be held, and in general describing the proposed action to be undertaken.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

MINUTES OF THE WATER / TOWN BOARD MEETING OF SEPTEMBER 23, 2015

RESOLUTION NO. 199-15  
2016 SPECIAL ASSESSMENT FOR WATER DISTRICT No. 4 PUBLIC HEARING SET

Resolution by: Giammichele  
Seconded by: Adams

WHEREAS Water District No. 4 has incurred capital expenses for various capital improvements for the district in the past; and

WHEREAS Water District No. 4 issued certain obligations to finance said capital costs pursuant to the New York State Local Finance Law, the payment of which is to be paid by way of a special assessment on the properties deemed benefited by such capital improvements; and

WHEREAS the 2016 Special Assessment roll for Water District No. 4 has been completed and filed with the Town Clerk on September 18, 2015 and

WHEREAS this action is hereby declared to be a Type II action for the purposes of SEQRA and as such no further environmental review is necessary at this time, and

WHEREAS pursuant to Town Law Section 239 it is necessary to duly publish and conduct a public hearing for the purposes of hearing all parties interested in said special assessment roll.

NOW THEREFORE BE IT RESOLVED that the Town Board hereby calls for the holding of public hearing in the matter of the 2016 Special Assessment Roll for Water District No. 4 of the Town of Big Flats, to be held at the Town Hall, 476 Maple Street, in the Town of Big Flats on October 14, 2015, at 4:32 p.m. local time, and

FURTHER RESOLVED that the Town Clerk publish the required notice of such public hearing in the official newspaper of the Town, specifying the time when and the location where such public hearing will then be held, and in general describing the proposed action to be undertaken.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

Since there was no further business for the Water Board, Supervisor Fairbrother closed the Water Board meeting at 7:43 p.m.

Supervisor Fairbrother opened the Town Board Meeting at 7:44 p.m.

CONCERNS OF THE PEOPLE - NONE

MINUTES

Councilperson Adams made a motion, seconded by Councilperson Saglibene to approve the Town Board minutes of August 12, 2015 as presented. All in favor, motion carried.

Councilperson Adams made a motion, seconded by Councilperson Saglibene to approve the Town Board minutes of August 26, 2015 as presented. All in favor, motion carried.

MINUTES OF THE WATER / TOWN BOARD MEETING OF SEPTEMBER 23, 2015

RESOLUTION NO. 200-15  
ABSTRACT OF AUDITED VOUCHERS FOR SEPTEMBER 23, 2015 APPROVED

Resolution by: Saglibene  
Seconded by: Gillette

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for September 23, 2015, and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 55,256.16
HIGHWAY FUND	\$ 36,820.23
SEWER DISTRICT #1	\$ 13,348.70
WD 4 & 5 CAPITAL PROJECT #12	\$ 376,231.25
PARKS CAPITAL PROJECT	\$ 11,739.87
WATER DISTRICT #4	\$ 1,519.05
WATER DISTRICT #5	\$ 12,238.98
LIGHTING DISTRICT	\$ 538.90
TRUST FUND	\$ 1,782.57

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO. 201-15  
PURCHASE OF A FORD-F250 TRUCK FOR HIGHWAY DEPARTMENT APPROVED

Resolution by: Gillette  
Seconded by: Giammichele

WHEREAS the Commissioner of Public Works recognizes the need to purchase a Ford F-250 for the Highway Department, and

WHEREAS the Ford F-250 will be replacing the 2008 Ford F-250 Pick-Up with VIN: 1FTSX21528EE10159 and shall be transferred to Parks Department to replace the 2001 Dodge Pick-Up with VIN: 3B7KF26231M556889 that was surplus in year 2015, and

WHEREAS the purchase of a new truck was planned and budgeted for purchase for the year 2015, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner of Public Works to purchase a 2016 Ford F-250 XL Super Cab 4x4 truck from Van Bortel Ford as outlined on Quote #19518 on the 2015 Chautauqua Bid Group 5, Item #3, Vehicle #2, for the sum not to exceed \$31,861.71.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

MINUTES OF THE WATER / TOWN BOARD MEETING OF SEPTEMBER 23, 2015

RESOLUTION NO. 202-15

AUTHORIZING THE TOWN SUPERVISOR TO SURPLUS 78 HAMMOND STREET, BIG FLATS, NEW YORK, TAX PARCEL 66.04-2-19 APPROVED

Resolution by: Giammichele  
Seconded by: Adams

WHEREAS THE Town of Big Flats owns 78 Hammond Street, Big Flats, New York, Tax Parcel 6604-2-19, and

WHEREAS Chemung County foreclosed on Tax Parcel 66.04-2-19 for taxes and then transferred Tax Parcel 66.04-2-19 to the Town of Big Flats and

WHEREAS the Town of Big Flats has no use for said Tax Parcel 66.04-2-19 and has unreimbursed expenditures due to the removal of the structures after condemnation of the same on this Tax Parcel, and

WHEREAS there is a need to recoup such expenditures, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED the Town Board authorizes the Town Supervisor to place Tax Parcel 66.04-2-19 up for public bid.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO. 203-15

AUTHORIZING THE TOWN SUPERVISOR TO PLACE 78 HAMMOND STREET, BIG FLATS, NEW YORK, TAX PARCEL 66.04-2-19 UP FOR PUBLIC BID APPROVED

Resolution by: Adams  
Seconded by: Saglibene

WHEREAS THE Town of Big Flats owns 78 Hammond Street, Big Flats, New York, Tax Parcel 66.04-2-19, and

WHEREAS Chemung County foreclosed on Tax Parcel 66.04-2-19 for taxes and then transferred Tax Parcel 66.04-2-19 to the Town of Big Flats and

WHEREAS the Town of Big Flats has no use for said Tax Parcel 66.04-2-19 and has unreimbursed expenditures due to the removal of the structures after condemnation of the same on this Tax Parcel, and

WHEREAS there is a need to recoup such expenditures, and

RESOLUTION NO. 203-15, AUTHORIZING THE TOWN SUPERVISOR TO PLACE 78 HAMMOND STREET, BIG FLATS, NEW YORK, TAX PARCEL 66.04-2-19 UP FOR PUBLIC BID APPROVED continued

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED the Town Board authorizes the Town Supervisor to place Tax Parcel 66.04-2-19 up for public bid, reserving the right to reject any bids lower than \$9,000.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO. 204-15  
TOWN SUPERVISOR TO ENTER INTO AN AGREEMENT WITH DAVID BRIGGS OF BRIGGS APPRAISAL SERVICES APPROVED

Resolution by: Saglibene  
Seconded by: Gillette

WHEREAS the Town of Big Flats has used Briggs Appraisal Services in the past to maintain its equalization rate, and

WHEREAS the Town Assessor has requested the help of David Briggs of Briggs Appraisal Services for help in the valuation production of any and all properties in the Town of Big Flats, and

WHEREAS the Town of Big Flats needs to maintain the 100% equalization rate with sales analysis and field review, and

WHEREAS a report of this project was reviewed by the Town Board in 2014, and

WHEREAS the Town Supervisor and the Town Assessor did not fund this complete project in the 2015 budget, and

WHEREAS the Town Supervisor will use funds from the contingency fund for the balance of the project, and

WHEREAS for environmental review purposes, interpreting an existing code, and adoption of regulations, policies, or procedures and local legislative decisions are Type II action in accordance with SEQRA 6 NYCRR, Part 617.5 (c) 20 and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED that the Town Board approves hiring David Briggs of Briggs Appraisal Service of Cortland, NY for appraisal services for the 2015 tax roll for the Town of Big Flats not to exceed \$16,000 for analysis and computer valuation for the 2015 assessment update project.

MINUTES OF THE WATER / TOWN BOARD MEETING OF SEPTEMBER 23, 2015

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

RESOLUTION NO. 205-15  
COMMUNICATION LOG SEPTEMBER 23, 2015, APPROVED

Resolution by: Gillette  
Seconded by: Giammichele

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

September 16, 2015

Time Warner Cable - RE: September 16, 2015 Programming Notices Changes Referred to: *Town Board, and filed with Town Clerk.*

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother  
NAYS: None

Supervisor Fairbrother also reports:

General Items

- Concerts at Tags – Thanked Lee Giammichele for all of his help with the Parking / YTD revenues.
- Attorney Thomas Reilly is working with John Reed regarding town property he is interested in.
- BAN for the Water Department, agreements have been signed and finalized.
- Historical Society meeting in October, the Board is working on a presentation.
- Novus Agenda, Linda is moving forward with the Board on getting this up and running.
- Grand Opening for the new Community Park Extensions Playground, was Saturday September 19<sup>th</sup>, from 11-1 pm with Ribbon cutting, free Ice Cream, balloons, face painting, and more, Supervisor Fairbrother thanked everyone involved with making this playground opening a success.
- LED - Bouille Electric Inc. has been here working on the new lighting in the Towns Complex parking lot.
- Community Center Committee –Music Concert December 4, 2015, Anastazja Family
- Assessing Department – Supervisor Fairbrother and Laura Sullivan meet with Horseheads Assessing, Laura Sullivan will be very heavily involved, Horseheads will have someone here part-time 2 or 3 times a week. We will be working with people if they need help with their Star Program on line. Bill Torp is retiring December 31, 2015.
- National meter has installed 333 meters as of today, out of 1,650. The Town has installed 25 of the 2 inch meters so far, which make a savings of the contract of \$6,500. Water meter installation is going very well.

MINUTES OF THE WATER / TOWN BOARD MEETING OF SEPTEMBER 23, 2015

- Community Center carpet, will be installed October 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>.
- The Town Hall Fiber is now connected, and will be hooked up with the County, within the next two weeks.
- Budget coming!!!! Surface Pro Only!!!!
- PERMA insurance, major rate increase for workman comp – will be going out to BID
- Larchmont problem update – House has been plaque, water and electricity has been shut off.
- Demets Candy Co. ground breaking was Thursday, September 24, 2015.
- Emhart Power ground breaking will be shortly
- Water rate increases. There will be a Public Meeting for Businesses ONLY, (old WD 2) on Tuesday, October 13<sup>th</sup> at 8:30am, in the Community Center. The Public Water Information meeting will be on Thursday, October 15<sup>th</sup>, at 5:30 pm at the Community Center.
- We are going to have a Facebook page!!!!
- Supervisor Fairbrother set Special Town Board meeting for the 2016 Tentative Budget meetings for Tuesday, October 6, 2015 at 4:30 p.m.; Thursday October 8, 2015 at 4:30 p.m.; and Tuesday, October 13, 2015 at 4:30 p.m., and October 14, 2015 directly after the Town Board meeting if any department not covered.

Councilperson Giammichele made a motion, seconded by Councilperson Gillette to adjourn the Town Board meeting at 8:25 p.m. All in favor, motion carried.

Date approved: \_\_\_\_\_ Linda Cross  
Town Clerk