

Big Flats Fire District #1

Board Fire Commission

Approved Minutes

May 19, 2016

Roll: *T. Gardner, G. Goldthwait, D. Gardner, H. Fowler, D. Hickman, K. Johnston, T. Goldthwait*

Meeting called to order at 6:03 pm

Correspondence:

Arnot Mall – Thank You Note for participating in the Active Shooter Drill

New York State Insurance Fund – Workman’s Comp

NY State Office of the State Comptroller – Update On-line Contact Information

West Hill Fire District # 3 – Fire Protection Agreement and Payment

FASNY – Convention Information

NYSIF – Dividend Check for the Workers Comp for District Coverage

NYSIF – Dividend Check for Workers Comp for Office Staff Coverage

Big Flats Fire Company letter – Amy Goodrich as EMS Captain

Approval of Monthly Minutes:

D. Hickman – Excused

H. Fowler made a motion to approve the April meeting minutes with changes. D. Gardner seconded motion. 4 Ayes, motion carried.

Public Comment:

*Jim Dubois – The Company continues to participate in community activities.
Fire Police covered intersections for the Senior Time Trials Bicycle event.
June 6th – Open House at the Community Center.
June 4th – Annual Auto Show. It was a big success last year.
The company will participate in the Community Days Parade.*

Wayne Cornish – Fire Police Vests are missing Big Flats Fire Police on the back.
Would like to have lettering added. It is \$9.00 for black lettering
or \$15.00 for reflective lettering for 4 vests.

DOP Report

H. Fowler made a motion to accept the DOP report. D. Gardner seconded motion. 4 Ayes, motion carried.

Bills for Month and Treasurers Report:

See attached

G. Goldthwait made a motion to pay the bills for the month \$82,688.36. D. Gardner seconded motion. 4 Ayes, motion carried.

H. Fowler made a motion to accept the Treasurer's report. G. Goldthwait seconded motion. 4 Ayes, motion carried.

Insurance:

Talked to Farmers about the letter from last meeting and it was just an informal letter. There hasn't been any changes to our policy.

New truck is on the insurance.

Received credit for old truck.

Golden Glow's truck has been removed from insurance.

Medical:

OSHA training has taken place.

Public Relations:

Nothing more to add at this time.

Maintenance:

381 – is back from Wrens. Check engine light was on they think it was an O2 sensor. Will have it checked during PM.

Will contact LaFrance on how they are doing on PM's.

Churchville fixed the oil leak. Foam pump has been repaired. Gaskets were misaligned and they were replaced under warranty. Plaque was mounted.

Discussion on setting up the dedication of the new truck.

Chief's Report:

61 calls for the month see attached.

Discussion on false alarms.

Annual air pack testing is complete.

Hose test needs to be scheduled for \$.23 per foot.

Have 3 quotes for the 6 length of 5" hose approved at last month's meeting. \$596.00 a length with free shipping on orders over \$3,000.00.

We are scheduled to supply equipment on May 26, 2016 for Fire Fighter 1 class for ventilation at the tower.

Received a quote for ABC 20lb extinguisher and water can with brackets in the amount of \$281.19 from LaFrance.

Horseheads Village Fire Department is hosting NYSAFC'S Flash Over trailer. Invited local departments to go to the class. It is \$125.00 for non-members and free to members. Would like to send at least 5 people.

Discussion on purchasing upgraded software for the Safe Alert license in the amount of \$274.00 for 50 users.

Double males and females are on order.

Getting second price on the chain and hooks.

Speedy dry has been received.

Verizon has not returned calls on the purchase of iPads.

Schweizer contract has been signed and returned.

Installation of fence and overhead door should be done at any time.

Discussion on contacting Empire or Time Warner for service at new space.

Discussion on when rent will be billed.

Shirts have been handed out along with hats.

New Truck

Truck was taken to ESI. Preliminary work has been done.

Truck was received from Van Bortel, but it is missing the backup alarm and power seats. Carpeting was installed instead of vinyl mats. Discrepancy between invoice and delivery slip. Todd will call Van Bortel about the errors.

Old Business:

Need to contact one more vendor on the Bail-Out system.

Contacted Jim Neary to set up a meeting with drivers and haven't heard back from him as of yet.

Discussion on purchasing a set of 12 elevator access keys on 5" ring in the amount of \$187.50.

New Business:

Discussion on attending the Harrisburg Fire Expo. Would like to take a vehicle and if need be pay for mileage if others need to drive their own vehicle.

T. Gardner made a motion to pay for mileage to the Harrisburg Fire Expo. G. Goldthwait seconded motion. 4 Ayes, motion carried.

G. Goldthwait made a motion to do hose testing in the amount of \$3,150.00. H Fowler seconded motion. 4 Ayes, motion carried.

H. Fowler made a motion to purchase a 20 lb. fire extinguisher and water can in the amount of \$281.19. D. Gardner seconded motion. 4 Ayes, motion carried.

H. Fowler made a motion to have reflective lettering put on the back of the new fire police vests in the amount of \$60.00. T. Gardner seconded motion. 4 Ayes, motion carried.

Discussion on ID's and purchasing vests to identify fireman.

T. Gardner made a motion to upgrade the Safe Alert software in the amount of \$325.00. G. Goldthwait seconded motion. 4 Ayes, motion carried.

H. Fowler made a motion to approve 5 people to attend the Horseheads Village Fire Department's Flash Over trailer to reserve a spot in the amount of \$625.00. T. Gardner seconded motion. 4 Ayes, motion carried.

G. Goldthwait made a motion to send the equipment they need to the Fire Fighter 1 class on our scheduled night, May 26, 2016 to the tower. H. Fowler seconded motion. 4 Ayes, motion carried.

Discussion on purchasing gas and having a locked container.

Discussion on tear away vests that are lettered with generic Fire or EMS.

T. Gardner made a motion to go into executive session to discuss a personnel matter. D. Gardner seconded motion. 4 Ayes, motion carried

T. Gardner made a motion to go out of executive session. G. Goldthwait seconded motion. 4 Ayes, motion carried.

Discussion on the auto show coming up. Have received many donations from vendors and would like to give away the extra shirts as prizes at the show.

Discussion on the Knox boxes. All of the cylinders have been changed. Churchville will be doing the installation in the trucks.

Discussion on purchasing a laptop with a disc drive to store codes to the keys for the Knox boxes.

Discussion on setting up a policy about security of codes for the Knox box system.

Discussion on presenting the home Knox boxes at the Community Center open house on June 9, 2016.

H. Fowler made a motion to have Churchville install key boxes in trucks and to purchase a laptop not to exceed \$5,000.00. T. Gardner seconded motion. 4 Ayes, motion carried.

Discussion on purchasing a new washing machine with steam for cleaning the turnout gear. Quotes were received from Sears, Lowes and Home Depot.

T. Gardner made the motion to purchase a washer with steam not to exceed \$1,450.00. H. Fowler seconded motion. 4 Ayes, motion carried.

Adjournment:

G. Goldthwait made a motion to adjourn. T. Gardner seconded motion. 4 Ayes, motion carried.