

MINUTES OF THE TOWN BOARD MEETING OF MARCH 25, 2015

PRESENT: Deputy Supervisor Andy Gillette
 Council Bob Adams
 Lee Giammichele
 Mike Saglibene
 Junior Council Nicole Cross
 Attorney Tom Reilly
 Town Clerk Linda Cross
ABSENT: Supervisor Ed Fairbrother

Deputy Supervisor Gillette called the Town Board meeting to order at 7:00 p.m. and requested those present to participate in the Pledge of Allegiance.

CONCERNS OF THE PEOPLE – None

MINUTES

Councilperson Saglibene made a motion, seconded by Councilperson Adams to approve the Town Board minutes of February 25, 2015 as presented. All in favor except Supervisor Fairbrother who was absent, motion carried.

NEW BUSINESS

RESOLUTION NO. 93-15
THE 2015 GENERAL FUND BUDGET AMENDED

Resolution by: Giammichele
Seconded by: Adams

WHEREAS a memorandum was received from the Bookkeeper, dated March 19, 2015 requesting authorization for a budget amendment, and

WHEREAS an amendment of the 2015 General Fund Budget, due to Big Flats portion of the expenses for the I-86 preliminary study, and

WHEREAS for environmental review purposes, this a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the following to amend the 2015 General Fund budget as follows:

General Budget Amendment

Please authorize to amend the 2015 General Fund budget due to I-86 preliminary study- Big Flats portion expenses.

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RESOLUTION NO. 93-15, THE 2015 GENERAL FUND BUDGET AMENDED continued

Increase Appropriations-A.0960	15,000
Increase Engineer PS-A.1440.0100 (new)	1,000
Increase Engineer. CE-A.1440.0400	14,000
Increase Appropriated Fund Balance A.0599	15,000

CARRIED: AYES: Giammichele, Adams, Saglibene, Gillette
NAYS: None ABSENT: Fairbrother

RESOLUTION NO. 94-15

A RESOLUTION TO APPROVE THE ABSTRACT OF AUDITED VOUCHERS APPROVED

Resolution by: Adams
Seconded by: Saglibene

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for March 2015, and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 312,363.77
HIGHWAY FUND	\$ 45,556.49
SEWER DISTRICT #1	\$ 3,492.77
WATER DISTRICT #1	\$ 38,391.66
WATER DISTRICT #2	\$ 14,171.34
WATER DISTRICT #3	\$ 20,781.71
WATER DISTRICT #4	\$ 6,791.19
LIGHTING DISTRICT	\$ 388.64
TRUST & AGENCY	\$ 1,660.00

CARRIED: AYES: Giammichele, Adams, Saglibene, Gillette
NAYS: None ABSENT: Fairbrother

RESOLUTION NO. 95-15

FOUR YEAR INFORMATION TECHNOLOGY INTERMUNICIPAL AGREEMENT
WITH CHEMUNG COUNTY APPROVED

Resolution by: Saglibene
Seconded by: Giammichele

WHEREAS the County and Town recognize the need to share services within Chemung County to more efficiently utilize the tax dollars of our residents, and

WHEREAS Chemung County has begun a process to seek out opportunities for shared services, and

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RESOLUTION NO. 95-15, FOUR YEAR INFORMATION TECHNOLOGY INTERMUNICIPAL AGREEMENT WITH CHEMUNG COUNTY APPROVED continued

WHEREAS the County and the Town have determined that such a shared services opportunity exist, and

WHEREAS the General Municipal Law Article 5-G authorizes municipalities to enter into inter-municipal agreements, and

WHEREAS the Town is in need of certain information technology services, and

WHEREAS the County Information Technology Department is able to provide certain information technology services to municipalities within Chemung County, and

THEREFORE BE IT RESOLVED the Town Board authorizes the Town Supervisor to enter into a four year agreement with Chemung's IT services as per attached agreement not to exceed \$1,666.67 per month for a term of 48 months, starting May 1, 2015 ending April 30, 2019.

CARRIED: AYES: Giammichele, Adams, Saglibene, Gillette
NAYS: None ABSENT: Fairbrother

RESOLUTION NO. 96-15
BOARD OF ASSESSMENT REVIEW RESIGNATION OF THOMAS ROE
APPROVED

Resolution by: Giammichele
Seconded by: Saglibene

WHEREAS an email dated March 19, 2015, has been received from Thomas Roe resigning as a member of the Board of Assessment Review, and

WHEREAS for environmental review purposes the Town Board finds this to be Type II administration action pursuant to 6NYCRR 617.5(c)(20) and as such, no environmental review is required for a Type II action, now

BE IT THEREFORE RESOLVED the Town Board acknowledges the resignation of Thomas Roe member of the Board of Assessment Review of the Town of Big Flats effective March 25, 2015.

CARRIED: AYES: Giammichele, Adams, Saglibene, Gillette
NAYS: None ABSENT: Fairbrother

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RESOLUTION NO. 97-15
SECTION 284 OF THE HIGHWAY LAW AGREEMENT APPROVED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS in accordance with Highway Law, Section 284, the Town Supervisor, Town Board, and Commissioner of Public Works are required to enter into an agreement regarding moneys levied and collected in the Town for repair and improvement of highways, and

WHEREAS for environmental review, ministerial act is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (19) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED, in accordance with Highway Law, Section 284, the Town Supervisor, Town Board and Commissioner of Public Works are authorized to enter into the Agreement for the Expenditure of Highway Moneys.

CARRIED: AYES: Giammichele, Adams, Saglibene, Gillette
NAYS: None ABSENT: Fairbrother

**AGREEMENT FOR THE EXPENDITURE
OF HIGHWAY MONEYS**

Recommended Plan – March 17, 2015

AGREEMENT between the Commissioner of Public Works of the Town of Big Flats, Chemung County, New York, and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of **\$336,250** (\$201,250 personnel and \$135,000 repairs) shall be set aside to be expended for primary work and general repairs upon 74.54 miles of town highways, including sluices, culverts and bridges having a span of less than twenty feet, Olcott Road N Bridge, and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS. The Town is slated to receive \$167,081 in CHIPS funding in 2015, due to a decrease in the Governor's proposed CHIPS budget, for a total program (including \$1,033,000 in Town capital funds) of **\$1,200,081**. The following sums shall be set aside to be expended for the permanent improvement of Town highways:
 - a. The roads known Deer Run, Meadow Drive, Fawn Lane, Antler Road, Chestnut Street, Post Street, Willow Street, Spruce Street, Pine Street, Deerfield Drive, Park Lane, Greenwood Circle, Orchard Circle, Locust Circle, and Pinehurst Street, a total distance of 2.66 miles, shall be milled and paved with 3.5-in of Type 3 Binder and 1.5-in of Type 6F or 7F top. There shall be expended not over the sum of **\$677,613**.

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- b. The roads known as Hazelwood Avenue and Fernwood Avenue, a total distance of .39 miles, shall be tack-coated and overlaid with 1.5-in of Type 6F or 7F top. There shall be expended not over the sum of **\$29,917**. It is anticipated that CHIPS funding shall be used.
 - c. On the road known as Eacher Hollow Road (south section), a distance of approximately 2.02 miles, there shall be expended not over the sum of **\$112,533**. This road shall be dry ground, oil injected, and have a 2-layer chip seal topping applied. It is anticipated that CHIPS funding shall be used.
 - d. On the roads known as Steege Hill Road, Fisher Hill Road (improved section), Hibbard Road, Eacher Hollow Road (north section), Upson Road, Yawger Road, and Halderman Hollow Road a distance of approximately 10.85 miles, there shall be expended not over the sum of **\$130,963**. These roads shall have a chip seal topping applied.
 - e. On the roads known as Winters Road, Canal Street, and Olcott Road South, a distance of approximately 1.36 miles, there shall be expended not over the sum of **\$40,097**. These roads shall be crack-sealed and have a slurry seal topping applied.
 - f. On the bike path along Daniel Zenker Drive, a distance of approximately 0.18 miles, there shall be expended not over the sum of **\$9,489**. This path shall be milled and paved with 1.5-in of 6F or 7F Top.
 - g. On all Town Roads requiring pavement markings, there shall be expended not greater than **\$10,000**. It is anticipated that CHIPS funding shall be used.
 - h. Due to the extreme winter weather, we shall set aside an additional amount not to exceed **\$189,469** for “Extreme Winter Repairs” at locations to be determined.
3. An additional amount of **\$56,375** shall also be set aside for personnel expenses of the Permanent Improvements program.

Executed in duplicate this 25th day of April, 2015.

Town Supervisor

Board Member

Board Member

Board Member

Board Member

Commissioner of Public Works

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RESOLUTION NO. 98-15
MARCH 25, 2015 COMMUNICATIONS LOG APPROVED

Resolution by: Giammichele
Seconded by: Adams

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

March 5, 2015

Environmental Emergency Services, Inc., Chemung Schuyler, and Steuben Counties -
RE: 2015 Budget Request. *Referred to: Town Board, Department of Public Works, Code and Planning Department and filed with Town Clerk.*

March 6, 2015

NYS Department of Transportation – NYSEG/ Town Walking Trail Parking Area. . *Referred to: Town Board, Department of Public Works and filed with Town Clerk.*

March 18, 2015

Time Warner Cable – RE: March 18, 2015 Programming Notice Changes. *Referred to: Town Board, and filed with Town Clerk.*

CARRIED: AYES: Giammichele, Adams, Saglibene, Gillette
NAYS: None ABSENT: Fairbrother

Supervisor Fairbrother arrived at 7:12 p.m.

Deputy Supervisor Gillette reported for Supervisor Fairbrother:

- Dog signs will be posted at parks and walking trails, need people to pick up after their dogs
- Office 365 – training dates (TBA)
- Norvus Agenda - Webinar's- attending training, Gillette, Reilly, Cross
- Employee Portal- Handbook and policy book
- Parks, cleanup day– Next Meeting Thursday, March 26, 2015 at 6:00 p.m. Town Hall meeting room
- Klee Update
- Town Website – (under “News”) is Shared Service Report for 2014
- Highway updates – NYS Public Health Law Smoking
- NYSEG - activity here in Big Flats, removing steel lines
- LED – getting proposals for lighting system
- Meeting with Water Supervisor Shawn Crater regarding Water Rates and Consolidations
- Big Flats Times – Articles due by April 20
- Open House June 4th at the Community Center 5-7 p.m.
- Town van was hit and run, in our parking lot Monday, March 23th in the afternoon

Councilperson Adams made a motion, seconded by Councilperson Giammichele to adjourn the Town Board meeting at 7:56 p.m. All in favor, motion carried.

Date approved: _____

Linda J. Cross
Town Clerk