

MINUTES OF THE WATER / TOWN BOARD MEETING OF JUNE 10, 2015

PRESENT: Supervisor Edward Fairbrother
Council Bob Adams
Lee Giammichele
Mike Saglibene
Andy Gillette
Attorney Thomas Reilly
Town Clerk Linda Cross

Supervisor Fairbrother called the Water Board Meeting to order at 4:30 p.m. and requested those present to participate in the Pledge of Allegiance.

NEW BUSINESS

RESOLUTION NO.144-15
ADVERTISEMENT FOR BIDS FOR METER INSTALLATION
ALL WATER DISTRICTS 1-4 APPROVED

Resolution by: Gillette
Seconded by: Giammichele

WHEREAS It has been determined that it is time for replacement of water meters using updated technology in Water Districts 1 - 4 and,

WHEREAS replacing these meters will aid us in reducing unaccounted for water and thereby increasing revenue at the same time. The last remetering project in the Town was in the late 1990's - early 2000's. Great progress has been made in the technology used in the water meters and their reading systems, and

WHEREAS the Water Department has standardized our metering equipment for the future, Resolution No. 110-15, we will be installing Master Meter's BLMJ 3G with integral radio read for meters 5/8" – 2" and Master Meter Octave meters with external radio transmitters form the 2" size and up, and

WHEREAS Hunt Engineering has prepared bid specifications for the installation of these water meters, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6 NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Water Board authorizes the Town Clerk to advertise the aforementioned bid specifications contingent on the review and approval of the bid specifications by the Attorney for the Town.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

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RESOLUTION NO. 145-15
MILES LEAK DETECTION FOR WATER DEPARTMENT APPROVED

Resolution by: Giammichele
Seconded by: Adams

WHEREAS the Big Flats Water Systems Supervisor recognizes the need to conduct leak detection on the 41 miles of pipe in the water distribution system, and

WHEREAS the last official leak detection done by an outside vendor was in 2010. Since then the Water Department has done leak detecting in house, but the Water Department is shorthanded due to a man out until July, and

WHEREAS as the Water Systems Supervisor received three quotes for leak detection on the distribution system. The quotes are as follows:

Miles Leak Detection	\$4,079.00	Available in July & has done our system numerous times
NY Leak Detection	\$7,750.00	
NE Water Technology	\$-----	Unavailable until 2016, and

WHEREAS Miles Leak Detection has the best price and the most experience in our system the Water Systems Supervisor recommends that we hire their services, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6 NYCRR, Part 617.5(c) (18,20,25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Water Board authorizes the Water Systems Supervisor to engage the services of Miles Leak Detection to survey the water distribution system and provide the Water Department with a report as outlined in their proposal, for an amount not to exceed \$4,079.00.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

Since there was no further business for the Water Board, Supervisor Fairbrother closed the Water Board meeting at 4:40 p.m.

Supervisor Fairbrother opened the Town Board Meeting at 4:41 p.m.

CONCERNS OF THE PEOPLE – Andy Avery commented to the Town Board how extremely impressed with the turnout at the Open House on June 4, 2015, and wanted to commend everybody who helped put it together.

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REPORTS

Supervisor Fairbrother stated the following reports for May 2015 have been received and are on file in the office of the Town Clerk:

Town Clerk's Monthly Report, Supervisor's Fund Balance Monthly Report, Youth Department Monthly Report, Department of Public Works Monthly Report, Assessor's Monthly Report, Code and Planning Department Monthly Report, Community Center Monthly Report, Court's Monthly Report, Dog Control Monthly Report.

NEW BUSINESS

RESOLUTION NO. 146-15
AGREEMENT TO PURCHASE FROM GAME TIME OF SPRING LAKE, FOR THE
CUSTOM DESIGNED PLAY STRUCTURE APPROVED

Resolution by: Adams
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WHEREAS the Parks Committee along with the Town Board liaisons have agreed upon a design for a playground to be built at the Community Park Extension on Route 352, and

WHEREAS the Town of Big Flats has set aside funds for a major project, and

WHEREAS the Parks Committee along with the Town Board liaisons have found that the use of the new pavilion at the Community Park extension along with the walking trail would be more utilized by having a playground at the park, and

WHEREAS the Town of Big Flats has join US Communities giving the town a 24% reduction in pricing from Game Time, and

WHEREAS for environmental review purposes, interpreting an existing code, and adoption of regulations, policies, or procedures and local legislative decisions are Type II action in accordance with SEQRA 6 NYCRR, Part 617.5 (c) (7) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED the Town Board authorizes the Town Supervisor to enter into an agreement to purchase from Game Time, a custom playground structure not to exceed \$63,322.40 (Sixty three thousand, three hundred twenty two dollars and forty cents).

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

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RESOLUTION NO. 147-15
UPDATED COMMUNITY CENTER RENTAL FEE SCHEDULE AMENDED

Resolution by: Saglibene
Seconded by: Giammichele

WHEREAS to alleviate any undo burden to the tax payers in the Town of Big Flats and to adequately reimburse the Town for services provided to private citizens and developers by employees of the Town, and

WHEREAS the Town has evaluated and considered the cost associated with various application reviews, variances, permits, inspections and licensing finds that the cost for the services provided by the Town are reasonable and attributable to the applicant for such considerations, review, licensing or permit, and

WHEREAS for environmental review purposes the adoption of a Fee Schedule is a Type II action under SEQRA, 6NYCRR part 617.5(c) (19) and (26), now

BE IT THEREFORE RESOLVED that all expenses incurred by the Town relating to applications and licensing as required by the Town Code are to be paid by the applicant for such actions, and

FURTHER RESOLVED that the fees listed in this resolution are in addition to the consultant, inspection and/or legal pass-thorough fees pursuant to Local Law No. 10, 2001, Chapter 2.08 of the Town Code, and

FURTHER RESOLVED that the following application and licensing fee schedules are hereby adopted and in effect for the listed activities or actions:

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COMMUNITY CENTER RENTAL FEES				
GROUP	ROOM	SECURITY DEPOSIT	8:00 am - 9:00 pm M-F	Saturdays
1. Town Sponsored Groups	A, B, C, D, Kitchen-catering, Kitchen-classroom, Great Room, Conf Rm			
2. Government (Sec. Dep N/A) & 3. Private Big Flats Resident & 4. Local Non-profit (Chemung County) or 5. Social Big Flats Group 6. Fundraiser *	A	\$30		\$20.00/hour
	B	\$30		\$20.00/hour
	C	\$30		\$20.00/hour
	D	\$30		\$20.00/hour
	Conference Room	\$30		\$20.00/hour
	Kitchen-classroom	\$50		\$20.00/hour
	Great Room	\$100		\$50.00/hour 1-75 people \$75.00/hour 76+ people
	Kitchen- catering	\$50		\$50.00 flat fee*
		* Above fees apply Monday - Saturday	8:00 am - 9:00pm Mon - Sat	* Above fees apply Monday - Saturday
7. Private Non-resident & 8. Non local - Non Profit or Non Big Flats Social Group	A	\$50	\$25.00/hour	\$30.00/hour
	B	\$50	\$25.00/hour	\$30.00/hour
	C	\$50	\$25.00/hour	\$30.00/hour
	D	\$50	\$25.00/hour	\$30.00/hour
	Conference Room	\$50	\$25.00/hour	\$30.00/hour
	Kitchen-classroom	\$75	\$25.00/hour	\$75.00/hour
	Great Room	\$150	\$100.00/hour	\$125.00/hour 1-75 people \$150.00/hour 76+ people
	Kitchen- catering	\$75	\$125 flat fee	\$200 flat fee*

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COMMUNITY CENTER RENTAL FEES				
GROUP	ROOM	SECURITY DEPOSIT	8:00 am - 9:00 pm M-F	Saturdays
9. Business Resident	A	\$50	\$25.00/hour	\$40.00/hour
	B	\$50	\$25.00/hour	\$40.00/hour
	C	\$50	\$25.00/hour	\$40.00/hour
	D	\$50	\$25.00/hour	\$40.00/hour
	Conference Room	\$50	\$25.00/hour	\$40.00/hour
	Kitchen-classroom	\$75	\$50.00/hour	\$75.00/hour
	Great Room	\$150	\$75.00/hour	\$100.00/hour 1-75 people \$150.00/hour 76+ people
	Kitchen- catering	\$75	\$125 flat fee	\$200 flat fee*
10. Business Non-resident	A	\$75	\$50.00/hour	\$75.00/hour
	B	\$75	\$50.00/hour	\$75.00/hour
	C	\$75	\$50.00/hour	\$75.00/hour
	D	\$75	\$50.00/hour	\$75.00/hour
	Conference Room	\$75	\$50.00/hour	\$75.00/hour
	Kitchen-classroom	\$100	\$75.00/hour	\$100.00/hour
	Great Room	\$200	\$200.00/hour	\$200.00/hour 1-75 people \$300.00/hour 76+ people
	Kitchen- catering	\$100	\$150 flat fee	\$250 flat fee*
Round Tables *	Great Room		\$10.00/table minimum \$30	All Days *
* For use with Great Room Only				

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

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RESOLUTION NO. 148-15
2015 ROAD PAVEMENT BID APPROVED

Resolution by: Gillette

Seconded by: Giammichele

WHEREAS a bid advertisement was placed by the Chemung County Purchasing Department on behalf of the Town of Big Flats, and bids were received on April 30, 2015 and

WHEREAS the following asphalt paving project bids were received:

Bothar Construction	Paving Group 1	\$657,980.00
	Paving Group 2	\$ 29,540.00
Chemung Contracting Corp dba Dalrymple	Paving Group 1	\$711,440.00
	Paving Group 2	\$ 33,132.00
Dolomite dba A.L. Blades	Paving Group 1	\$1,056,500.00
	Paving Group 2	\$ 52,650.00
Spencer Paving	Paving Group 1	\$760,886.00
	Paving Group 2	\$ 36,596.00

WHEREAS we prefer to use warm mix asphalt where the budget allows due to a greater amount of asphalt emulsion remaining in the product, allowing for more asphalt flexibility and a longer life, and

WHEREAS Bothar had lowest bid for hot mix, we choose to use warm mix, because it is a better value for the Town, and

WHEREAS the Commissioner of Public Works recommends the project bids be awarded to Chemung Contracting Corp (Dalrymple), and

WHEREAS, for environmental review purposes, administration is a Type II Action in accordance with SEQRA 6NYCRR Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board awards the bid proposal to Chemung Contracting Corp (Dalrymple) for the following items:

Paving Group 1

Paving Group 2

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

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RESOLUTION NO. 149-15
COMMUNICATION LOG FOR JUNE 10, 2015 APPROVED

Resolution by: Giammichele
Seconded by: Adams

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

May 29, 2015

Thomas Santulli Chemung County Executive - RE: Health plans to local Municipalities to join a county health plan. Referred to: *Town Board, and filed with Town Clerk.*

June 2, 2015

New York State Department of Taxation and Finance, Office of Real Property Tax Services – RE: Tentative Equalization Rates. Referred to: *Town Board, Assessor, and filed with Town Clerk.*

June 3, 2015

Time Warner Cable – RE: June 3, 2015 Programming Notice Changes Referred to: *Town Board, and filed with Town Clerk.*

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 150-15
ANIMAL CONTROL SERVICES INTERMUNICIPAL AGREEMENT WITH THE
CITY OF ELMIRA APPROVED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS Article 26 of the Agriculture and Markets Law of the State of New York (“Article 26”) provides for the care and protection of “animals” as that term is defined in said article, and

WHEREAS the City currently employs animal control officers to perform Article 26 services for the City, and

WHEREAS the Town and City desire to enter into an Agreement in which the Town utilizes the services of the City to perform certain animal control services pursuant to Article 26 and this Agreement, and

WHEREAS the County has agreed to pay the City for the services it will render to the Town during the term of this Agreement, and

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RESOLUTION NO. 150-15, ANIMAL CONTROL SERVICES INTERMUNICIPAL AGREEMENT WITH THE CITY OF ELMIRA APPROVED continued

WHEREAS this Agreement is in the best interest of the Town, the City and the County because it promotes shared services in an effort to reduce costs to the Town and the City, and

WHEREAS for environmental review purposes, interpreting an existing code, and adoption of regulations, policies, or procedures and local legislative decisions are Type II action in accordance with SEQRA 6 NYCRR, Part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED the Town Board authorizes the Town Supervisor to enter into the attached Intermunicipal Agreement for Animal Control Services, with the City of Elmira.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 151-15
PROCLAMATION TO HONOR EAGLE SCOUT RECIPIENTS, APPROVED

Resolution by: Saglibene
Seconded by: Gillette

WHEREAS the Town of Big Flats, a place for families in the heart of the Finger Lakes, takes pride in its sense of community and scouting involvement, and

WHEREAS all have completed their projects in the Town of Big Flats or Chemung County for their Eagle Scout Rank, and

WHEREAS all have qualified with a projects working with their respective troops, and

WHEREAS awarding an Eagle Scout rank is a demonstration of how Scouts, working together, can truly help mold a young man with a solid sense of leadership, citizenship, and responsibility, and

WHEREAS their commitment to leadership, service, and to their country and community is reflected in their steady, persistent, progress over their scouting years and they have developed a sense of loyalty to their parents, their teachers and their community; the achievement has also helped to acquire courage, to face challenges and find solutions to tough situations, now

THEREFORE, BE IT RESOLVED that I, Edward Fairbrother, Supervisor and the Big Flats Town Board would like to honor Marc Andrien, Benjamin Farr, Brendan Marshall, Rodrigo Samodal III and Joshua Tinker for achieving the Rank of Eagle Scout that these

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RESOLUTION NO. 151-15, PROCLAMATION TO HONOR EAGLE SCOUT RECIPIENTS, APPROVED continued

young men have learned to be honorable, in relation to their peers, their elders and to their society.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

Supervisor Fairbrother also reported on:

- River signage – Placing numbered markers near the river to help the Fire Departments locate people better for river rescues.
- Elmira Water Board Proposal – working on
- Concert at Tags – Friday June 12th, Boy Scout will help with the parking, and are bringing in a trailer to pick up all the bottles.
- Emhart Powers – we received the FA approval, regarding the Sikorsky building
- Novus – Starting the 1st meeting in July
- Parks – New Playground approved for Community Park Ext.
- Hammond Street- will be putting up for sale shortly
- LED – Andy Avery is working on an RFP
- Community Center Open House – Can't say enough, we had well over 600 people.
- Millings Schedule on Website

NOTE: Supervisor Fairbrother was excused at 5:06 pm, and asked Tom Reilly, Town Attorney to continue with the following reports.

- Assessing is at 100%
- Re-metering – still working on
- I86 – upcoming meeting regarding presentations from consultants
- HVAC – Drake heating and Air conditioning System, will give their recommendations regarding our HVAC problems.

Deputy Supervisor Gillette made a motion, seconded by Councilperson Adams to adjourn the Town Board meeting at 5:15 p.m. All in favor except Supervisor Fairbrother who was excused just before the adjourning, motion carried.

Date approved: _____ Linda Cross
Town Clerk