

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

PRESENT:           Supervisor   Edward Fairbrother  
                  Council       Andy Gillette  
                                  Lee Giammichele  
                                  Mike Saglibene  
                                  Bob Adams  
                  Attorney     Thomas Reilly  
                  Clerk        Linda Cross

Supervisor Fairbrother called the Water Board meeting to order at 7:00 p.m.

**WATER BOARD**

NEW BUSINESS

RESOLUTION NO. 45-14  
WATER DISTRICT NO. 1 EXTENSION, THE VISION CENTER, WILLOW TREE  
HOLDINGS, LLC, PUBLIC HEARING SET

Resolution by: Gillette  
Seconded by: Giammichele

WHEREAS a petition dated November 12, 2013, for an extension to Water District No. 1 has been presented and filed with the Water Board, and

WHEREAS the boundaries of the proposed extension to said district are set forth and described in the following:

All that tract or parcel of land situate in the Town of Big Flats, County of Chemung, State of New York, all as shown on a plan entitled "District Extension Report for The Vision Center" for District 1, prepared by Fagan Engineers dated November 12, 2013, Project No. 2013.033 and being more particularly bounded and described as follows:

The Vision Center, Willow Tree Holdings LLC, Tax Parcel No. 58.01-1-67.1

All the lands contained within the following described boundary:

BEGINNING at an iron pin set in October, 1979, in the northerly boundary of Colonial Drive which point and pin is southeasterly corner of lands described in a deed from William Welles and Virginia S. Welles to Lester W. Reimsnyder, Jr., and Martyn W. Reimsnyder dated June 30, 1983 and recorded on June 30, 1983 in Liber 692 of Chemung County deeds at page 396 (now the 'Lester W. Reimsnyder, Jr. Trust' – Fiche 224 page 41d): running thence N 24°45'37" E a distance of 301.26 feet (300.8 feet in a prior deed) to an iron pin; running thence S 66°00'57" E a distance of 350.87 feet to an iron pin found; running thence S 32°05'36" W a distance of 308.94 feet (307.65 in a prior deed) to a point on the north line of Colonial Drive; running thence N 65°09'56" W along said highway boundary a distance of 311.41 feet (311.57 feet in a prior deed) to the point or place of beginning, containing 2.309 acres. All as shown on a survey map prepared by Weiler Associates, LLS, dated April 3, 2013, Job No. 14923.

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

RESOLUTION NO. 45-14, WATER DISTRICT NO. 1 EXTENSION, THE VISION CENTER, WILLOW TREE HOLDINGS, LLC, PUBLIC HEARING SET continued

WHEREAS a map, plan and report detailing said extension accompanied said petition, dated November 12, 2013, entitled "District Extension Report for The Vision Center" for District 1, prepared by Fagan Engineers dated November 12, 2013, Project No. 2013.033, a copy of which is on file with the Town Clerk; and

WHEREAS the improvements proposed consist of the construction of a water system serving said proposed extension area at the approximate locations and in the manner set forth and described in said map, plan and report, and

WHEREAS the maximum amount proposed to be expended by the Town for such improvement is \$0; the estimated cost of connection fee is \$250 and the estimated cost of the extension to the typical property and the annual estimated usage charge, at current Water District 1 rates, is \$225.00, according to estimated usage presented in the above Map, Plan & Report and

WHEREAS no financing is necessary to complete such improvement, and

WHEREAS the above action is an Unlisted action for the purposes of SEQRA, with the Town of Big Flats Water Board hereby being declared the lead agency thereon; and

WHEREAS the Town will make a determination if the implementation of the subject action will result in any significant adverse impact on the environment upon the completion of the public hearing set herein; and

THEREFORE NOW BE IT RESOLVED pursuant to Town Law Section 193 that the Water Board of the Town of Big Flats shall meet at the Town Hall, located at 476 Maple Street, Town of Big Flats, on the 12th Day of February 2014, at 4:30 o'clock P.M. for the purpose of conducting a public hearing on the proposal to extend Water District No. 1 as specified above, at which time and place all persons interested in the subject thereof may be heard concerning the same, and

BE IT FURTHER RESOLVED that the Town Clerk is hereby ordered and authorized to publish a copy of this Order in the official paper for the Town, as required and provided for by law.

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

RESOLUTION NO. 46-14  
PUBLIC HEARING SET FEBRUARY 12, 2014 AT 4:32 P.M. WATER DISTRICT NO. 1  
EXTENSION FOR CR64 DANDY MINI MART, JUST DANDY, LLC.

Resolution by: Giammichele  
Seconded by: Saglibene

WHEREAS a petition dated September 20, 2013, for an extension to Water District No. 1 has been presented and filed with the Water Board, and

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

RESOLUTION NO. 46-14, PUBLIC HEARING SET FEBRUARY 12, 2014 AT 4:32 P.M.  
WATER DISTRICT NO. 1 EXTENSION FOR CR64 DANDY MINI MART, JUST DANDY,  
LLC continued

WHEREAS the boundaries of the proposed extension to said district are set forth and described in the following:

All that tract or parcel of land situate in the Town of Big Flats, County of Chemung, State of New York, all as shown on a plan entitled "Map Plan and Report for CR 64 Dandy Mini Mart, Town of Big Flats Water District 1 Extension", prepared by Hunt Engineers, Architects & Land Surveyors, PC dated October, 2013, Project No. 2885.001 and being more particularly bounded and described as follows:

CR64 Dandy Mini Mart, Just Dandy, LLC, Tax Parcel No.'s 58.03-1-5 and 58.03-1-4

All the lands contained within the following described boundary:

Beginning at a point on the southern boundary of N.Y.S. Route 17 at its intersection with the dividing line between lands now or formerly owned by "Agostinha, Lando R." Tax Map Parcel No. 58.03-1-4 on the west and lands now or formerly owned by "GLS Lease Co. (L.760, P.122)" Tax Map Parcel No. 58.03-1-3 on the east;

- (1) Thence, S00°28'58"E, along the dividing line between the aforesaid lands owned by Agostinha, Lando R. on the west and the aforesaid lands owned by GLS Lease Co. on the east, a distance of 154.47' to the northeast corner of lands now or formerly owned by "Just Dandy, LLC" Tax Map Parcel No. 58.03-1-5 Parcel "A";
- (2) Thence, S00°28'58"E, along the dividing line between the aforesaid lands owned by Just Dandy, LLC. on the west and the aforesaid lands owned by GLS Lease Co. on the east, a distance of 32.53' to the southeast corner of the aforesaid lands owned by Just Dandy, LLC, said corner also being on the northern boundary of County Route 64;
- (3) Thence, S45°48'22"W, along said northern boundary of County Route 64, a distance of 726.42' to the intersection of the southwest corner of the aforesaid lands owned by Just Dandy, LLC, and the southeast corner of lands now or formerly owned by "T&R Reality Group" Tax Map Parcel No. 58.03-1-12;
- (4) Thence, N01°16'46"W, along the dividing line between the aforesaid lands owned by Just Dandy, LLC on the east, and the aforesaid lands owned by "T&R Reality Group" on the west, a distance of 563.84' to the intersection of the southern boundary of N.Y.S. Route 17;
- (5) Thence, N76°17'50"E, along said southern boundary of N.Y.S. Route 17, a distance of 547.43' to the point of beginning; containing 4.587 acres, more or less.

**ALSO**, All that tract or parcel of land situate in the Town of Big Flats, County of Chemung, and State of New York, bounded and described as follows:

Beginning at a point on the southern boundary of County Route 64 at its intersection with the dividing line between lands now or formerly owned by "Wells" (F. 964, P. 53D) on the west and lands now or formerly owned by Just Dandy, LLC Tax Map Parcel No. 58.03-1-5 Parcel "B" on the east, said point of beginning also described as being N77°17'23"E a distance of 191.49' from the southwest corner of the first above described parcel;

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

RESOLUTION NO. 46-14, PUBLIC HEARING SET FEBRUARY 12, 2014 AT 4:32 P.M.  
WATER DISTRICT NO. 1 EXTENSION FOR CR64 DANDY MINI MART, JUST DANDY,  
LLC continued

- (1) Thence, N45°48'22"E, along the aforesaid southern boundary of County Route 64, a distance of 163.15' to the northeast corner of the aforesaid lands owned by Just Dandy, LLC, said corner also being at the intersection of the southern boundary of County Route 64 and the western boundary of Dimon Drive;
- (2) Thence, S00°28'58"E, along the aforesaid boundary of Dimon Drive, a distance of 126.68' to the northeast corner of the lands now or formerly owned by "Gilbert" (L. 538, P. 219);
- (3) Thence, S72°19'29"W, along the dividing line between the aforesaid lands owned by Just Dandy, LLC to the north and the aforesaid lands owned by Gilbert to the south, a distance of 108.80' to the eastern boundary of the aforesaid lands owned by Wells;
- (4) Thence, N17°22'16"W, along the dividing line between the aforesaid lands owned by Just Dandy, LLC to the east and the aforesaid lands owned by Wells to the west, a distance of 48.17' to the point of beginning; containing 0.232 acres, more or less.

WHEREAS a map, plan and report detailing said extension accompanied said petition, dated September 16, 2013, entitled "Map, Plan and Report for CR 64 Dandy Mini Mart, Town of Big Flats Water District 1 Extension", prepared by Hunt Engineers, Architects & Land Surveyors, PC dated September 16, 2013, Project No. 2885.001, a copy of which is on file with the Town Clerk; and

WHEREAS the improvements proposed consist of the construction of a water system serving said proposed extension area at the approximate locations and in the manner set forth and described in said map, plan and report, and

WHEREAS the maximum amount proposed to be expended for such improvement is \$0; the estimated cost of connection fee is \$250 and the estimated cost of the extension to the typical property and, the annual estimated usage charge is \$4300.00, using current Water District 1 rates, according to estimated usage presented in the above Map, Plan & Report, and

WHEREAS no financing is necessary to complete such improvement, and

WHEREAS the above action is an Unlisted action for the purposes of SEQRA, with the Town of Big Flats Water Board hereby being declared the lead agency thereon; and

WHEREAS the Town will make a determination if the implementation of the subject action will result in any significant adverse impact on the environment upon the completion of the public hearing set herein; and

THEREFORE NOW BE IT RESOLVED pursuant to Town Law Section 193 that the Water Board of the Town of Big Flats shall meet at the Town Hall, located at 476 Maple Street, Town of Big Flats, on the 12th Day of February 2014, at 4:32 o'clock P.M. for the purpose of conducting a public hearing on the proposal to extend Water District No. 1 as specified above, at which time and place all persons interested in the subject thereof may be heard concerning the same, and

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

RESOLUTION NO. 46-14, PUBLIC HEARING SET FEBRUARY 12, 2014 AT 4:32 P.M.  
WATER DISTRICT NO. 1 EXTENSION FOR CR64 DANDY MINI MART, JUST DANDY,  
LLC continued

BE IT FURTHER RESOLVED that the Town Clerk is hereby ordered and authorized to publish a copy of this Order in the official paper for the Town, as required and provided for by law.

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

RESOLUTION NO.47-14  
PITNEY BOWES LEASE FOR A FOLDING MACHINE/INSERTER MACHINE, MODEL  
DI380, APPROVED

Resolution by: Gillette  
Seconded by: Saglibene

WHEREAS the current folding/ inserter machine in the Water Department has lost its inserting ability and the maintenance agreement was terminated as of December 31, 2013 because of the high cost of maintaining an older machine

WHEREAS a quote was received from Pitney Bowes for lease of a new machine in the amount of \$398 per month for a term of 51 months, and

WHEREAS the Lease Agreement includes maintenance,

WHEREAS for environmental review, purchasing is a Type II action in accordance with SEQRA NYCRR, part 617.5 (c) (4) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Town Supervisor to enter in to a Lease Agreement with Pitney Bowes for a 3 station DI380 folding/inserter machine for the sum of \$398 per month for a term of 51 months.

CARRIED: AYES: Gillette, Saglibene, Adams, Fairbrother  
NAYS: Giammichele,

RESOLUTION NO. 48-14  
2013 ACCOUNT PAYABLES APPROVED

Resolution by: Saglibene  
Seconded by: Adams

RESOLVE the Water Board approve the following 2013 Account Payables:

WATER FUND

Blair Supply Corp.	S2 8340.0400	\$ 682.04
Chemung Canal Trust Co.	S1 8340.0400	\$ 68.30

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

RESOLUTION NO. 48-14, 2013 ACCOUNT PAYABLES APPROVED continued

	S2 8340.0400	\$ 68.30
	S3 8340.0400	\$ 26.02
Dig Safely NY Inc.	S2 8310.0400	\$ 24.00
John's Truck Service	S1 8340.0400	\$ 17.22
	S2 8340.0400	\$ 17.22
	S3 8340.0400	\$ 6.30
	S4 8340.0400	\$ 1.26
Microbac Lab, Inc.	S1 8320.0400	\$ 76.88
	S2 8320.0400	\$ 77.26
	S3 8320.0400	\$ 15.38
	S4 8320.0400	\$ 20.50
NAPA Auto Parts	S1 8340.0400	\$ 10.90
	S2 8340.0400	\$ 10.90
	S3 8340.0400	\$ 3.99
	S4 8340.0400	\$ .80
NYSEG	S1 8320.0400	\$ 2,497.52
	S2 8320.0400	\$ 2,414.30
	S3 8320.0400	\$ 919.73
	S1 8340.0400	\$ 35.20
	S2 8340.0400	\$ 36.20
Parmenter, Inc.	S1 8340.0400	\$ 236.50
	S2 8340.0400	\$ 236.50
	S3 8340.0400	86.53
	S1 8340.0400	\$ 17.31
Verzion Wireless	S1 8310.0400	\$ 39.63
	S2 8310.0400	\$ 39.63
	S3 8310.0400	\$ 14.50
	S4 8310.0400	\$ 2.90

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
 NAYS: None

Since there was no further business to come before the Water Board, Supervisor Fairbrother closed the Water Board meeting at 7:23 p.m.

**TOWN BOARD**

Supervisor Fairbrother called the Town Board meeting to order at 7:24 p.m.

CONCERNS OF THE PEOPLE – Judith Kadlec, 26 Landau Drive, Stated she loves everything about our new Town Board.

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

MINUTES

Councilperson Gillette made a motion, seconded by Councilperson Giammichele to approve the minutes of December 28, 2013 as presented. All in favor, except Councilperson Adams not appointed yet, motion carried.

Councilperson Saglibene made a motion, seconded by Councilperson Gillette to approve the minutes of January 6, 2014 as presented. All in favor, except Councilperson Adams not appointed yet, motion carried.

Councilperson Gillette made a motion, seconded by Councilperson Saglibene to approve the minutes of January 10, 2014 as presented. All in favor, except Councilperson Adams not appointed yet, motion carried.

Supervisor Fairbrother also asked to add the Minutes of January 16, 2014 to be approved.

Councilperson Saglibene made a motion, seconded by Councilperson Giammichele to approve the minutes of January 16, 2014 as presented. All in favor, except Councilperson Adams not appointed yet motion carried.

REPORTS

Supervisor Fairbrother stated the following reports for January 2014 have been received and are on file in the office of the Town Clerk:

Town Clerk's Monthly Report, Youth Department Monthly Report, Department of Public Works Monthly Report, Water Department Monthly Report, Justice Court Monthly Report, Code and Planning Department Monthly Report, SPCA Monthly Report, Community Center Monthly Report, Senior Bus Trips Final Report  
Supervisor's Fund Balance Report- will be added next month

RESOLUTION NO. 49-14  
BUDGET TRANSFERS APPROVED

Resolution by: Gillette  
Seconded by: Giammichele

WHEREAS a memorandum was received from the Bookkeeper, dated January 15 2014, requesting the following budget transfers due to overspending budgets, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to fulfill the following budget transfers due to overspent budgets:

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

RESOLUTION NO. 49-14, BUDGET TRANSFERS APPROVED continued

General

Please authorize the following budget transfers due to overspent budgets:

To A1490.0400---DPW - CE 276.00  
 To A3650.0400---Demolition Unsafe Structure-CE 477.50

From A1990.0400---Contingency 753.50

Highway Fund

To D5130.0400---Machinery -CE 13,500.00  
 From D5112.0400--Permanent Improv-CE 13,500.00

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
 NAYS: None

RESOLUTION NO. 50-14  
 2013 ACCOUNT PAYABLES APPROVED

Resolution by: Giammichele  
 Seconded by: Saglibene

RESOLVE the Town Board approve the following 2013 Account Payables:  
 GENERAL FUND

Frederick H. Ahrens	A1420.0400	\$ 900.00
Air Temp.	A1620.0401	\$ 24.85
	A1640.0400	\$ 177.03
	A1620.0400	\$ 996.12
ALPS Elevator Inspection	A1620.0400	\$ 195.00
Bill's Locksmithing	A1620.0400	\$ 11.94
Bobby K. Entertainment	A7310.0400	\$ 300.00
CC Soil & Water	A8540.0400	\$ 8,700.00
Chemung Canal Trust Co.	A1490.0400	\$ 176.14
	A1620.0400	\$ 67.87
	A1680.0400	\$ 79.16
	A7110.0400	\$ 430.26
	A7140.0400	\$ 88.02
	A7310.0400	\$ 188.06
	A8021.0400	\$ 9.70
Chemung Supply Corp.	A3310.0400	\$ 298.02
Cook	A8540.0400	\$ 20.99
Chemung Soft Water Serv.	A1620.0400	\$ 25.00
Data Flow	A8021.0400	\$ 4.20
Davis Ulmer Sprinkler	A1640.0400	\$ 148.75
	A1620.0400	\$ 148.75
Foster's Disposal Service	A8160.0400	\$ 158.00
Hasco Tag Company	A1410.0400	\$ 88.34

RESOLUTION NO. 50-14, 2013 ACCOUNT PAYABLES APPROVED continued

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

Ethan Hendley	A0000.2025	\$ 200.00
Horton Landscaping	A1620.0400	\$ 162.00
Johns	A7110.0400	\$ 273.51
	A8021.0400	\$ 21.00
Lindsey Lawn & Garden	A7110.0400	\$ 85.46
Gwendolynn Lutz	A7140.0401	\$ 60.00
NAPA	A7110.0400	\$ 316.68
	A8021.0400	\$ 121.97
NYSEG CORP.	A7110.0400	\$ 50.64
	A1620.0400	\$ 1,287.70
	A1640.0400	\$ 1,109.91
	A1620.0401	\$ 225.33
	A5182.0400	\$ 698.47
NYS Unemployment	A9050.0800	\$ 4,753.32
Parmenter, Inc.	A7110.0400	\$ 74.95
Karen Clark Romans	A7140.0401	\$ 16.00
Vicki Rossettie	A7410.0401	\$ 33.60
Sams Club	A7140.0400	\$ 309.92
	A7310.0400	\$ 44.85
Sanico	A1620.0400	\$ 57.25
CC Treasure/Sheriff	A1110.0400	\$ 821.25
Staples Advantage	A1220.0200	\$ 191.73
	A1110.0400	\$ 33.10
	A1490.0400	\$ 55.25
Stormwater Engineer	A8540.0400	\$ 7,316.50
Bill Torp	A1355.0400	\$ 87.50
Toshiba Business	A1110.0400	\$ 38.43
	A8021.0400	\$ 267.19
Vasco Brands, Inc.	A1620.0400	\$ 451.35
Verizon Wireless	A1220.0400	\$ 34.78
	A7110.0400	\$ 32.22
	A1355.0400	\$ 32.36
	A1490.0400	\$ 59.48
Verbatim Court Reporting	A3650.0400	\$ 477.50
Tracy Wigley	A7140.0401	\$ 147.20
Xerox Corporation	A1490.0400	\$ 108.81

HIGHWAY FUND

American Rock Salt	D5142.0400	\$28,122.02
Beam Mack Sales	D5130.0400	\$ 1,068.12
Bradco Supply Co. Inc.	D5130.0400	\$ 109.20
Chemung Canal Trust	D5130.0400	\$ 222.64
Champion Fasteners Inc.	D5130.0400	\$ 130.79
Cook Brothers	D5130.0400	\$ 1,135.04

RESOLUTION NO. 50-14, 2013 ACCOUNT PAYABLES APPROVED continued

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

Ferrorio Ford-Lincoln	D5130.0400	\$ 6.66
Griffith Energy	D5110.0400	\$ 9,311.41
John's Truck Service	D5130.0400	\$ 42.00
Liftech Equipment Co.	D5130.0400	\$ 923.41
Milton Cat	D5130.0400	\$ 9,008.15
Monroe Tractor & Implement	D5130.0400	\$ 1,256.50
NAPA Auto Part	D5130.0400	\$ 364.65
Northern Safety & Ind.	D5130.0400	\$ 189.44
Porters Sand & Gravel	D5142.0400	\$ 7,057.21
Reynolds Manuf.	D5130.0400	\$ 695.00
Seneca Stone Corp.	D5112.0400	\$ 7,935.62
Staples	D5010.0400	\$ 529.02
Verizon Wireless	D5010.0400	\$ 59.48

LIGHTING DISTRICT

NYSEG CORP	SL5182.0400	\$ 847.77
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CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
 NAYS: None

RESOLUTION NO. 51-14

A RESOLUTION TO APPROVE THE ABSTRACT OF AUDITED VOUCHERS

Resolution by: Saglibene  
 Seconded by: Adams

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for December 2013 and January 2014, vouchers 4002835 – 4002927 and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 181,146.09
HIGHWAY FUND	\$ 105,063.70
WATER DISTRICT #1	\$ 11,197.85
WATER DISTRICT #2	\$ 12,000.05
WATER DISTRICT #3	\$ 3,719.73
WATER DISTRICT #4	\$ 1,474.62
LIGHTING DISTRICT	\$ 847.77
TRUST & AGENCY	\$ 909.99

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
 NAYS: None

RESOLUTION NO. 52-14  
PLOTTER APPROVED

Resolution by: Adams  
Seconded by: Giammichele

WHEREAS the Code and Planning office had requested the approval to purchase a plotter for the purpose of producing paper documents as needed, and

WHEREAS the Town of Big Flats previously entered into an agreement to scan and digitally store documents at the County Records Information Center. The Code and Planning office does not currently have the capability to reproduce large scale digitized documents as needed, and

WHEREAS for environmental review purposes the Town Board finds this to be a Type II Administrative Action pursuant to 6NYCRR 617.5(c)(19) and as such, no environmental review is required for a Type II action, now

BE IT THEREFORE RESOLVED, the Town Board authorizes the Director of Code Enforcement to purchase a plotter at a cost not to exceed \$2,000.00.

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

RESOLUTION NO. 53-14  
WILLIAMSON LAW BOOK TOWN CLERK / TAX COLLECTOR  
ANNUAL SOFTWARE SUPPORT APPROVED

Resolution by: Saglibene  
Seconded by: Adams

WHEREAS the Town Clerk and Tax Collector currently have the Williamson Law Book Company software, and

WHEREAS said Annual Software Support contract agreement expired on January 1, 2014, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Town Supervisor to sign the Annual Software Support contract with Williamson Law Book Company at a cost not-to-exceed \$847.00 commencing January 1, 2014 through December 31, 2014.

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

RESOLUTION NO. 54-14  
SUPPORTING THE GRANT APPLICATION TO NEW YORK STATE DEPARTMENT OF  
STATE LOCAL GOVERNMENT EFFICIENCY PROGRAM APPROVED

Resolution by: Giammichele  
Seconded by: Saglibene

WHERE AS the Town of Big Flats desires to be part of a Grant Application to New York State Department of State pursuant to the Local Government Efficiency Grant Program in the amount not to exceed \$5,000 for the Towns share for the purpose of studying sharing of the services, and

WHEREAS the Town of Big Flats desires to participate in such a joint study project with the Towns of Horseheads, Southport, Elmira and the Village of Horseheads as co-applicants, and

WHEREAS said Grant would seek funding to study the potential cost savings that could be realized by said municipalities if such project were to be effected as well as any detrimental impacts of such projects, and

WHEREAS the Town of Big Flats Town Board has indicated that it will join the Towns as a co-applicant on such a study, and

WHEREAS The Town of Big Flats supports the Town of Horseheads to be the executors of the Grant Application and administrator of the Grant, and

NOW THEREFORE, BE IT RESOLVED The Town Board of the Town of Big Flats supports the submittal in cooperation with the Towns of Horseheads, Southport, Elmira and Village of Horseheads, pursuant to the Local Government Efficiency Grant Program and,

THEREFORE The Town Board authorizes the Town Supervisor of the Town of Big Flats to support an agreement with said Grant not to exceed \$5,000

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

RESOLUTION NO. 55-14  
INTERMUNICIPAL AGREEMENT CHEMUNG COUNTY AND TOWN OF BIG FLATS  
DPW FOR HIGHWAY/PARKS/DRAINAGE APPROVED

Resolution by: Saglibene  
Seconded by: Adams

WHEREAS, the State of New York initiated The Shared Municipal Services Incentive (SMSI) Grant Program in 2005 “to improve the efficiency of local governments through cooperation, consolidation, dissolution or merger”, and

RESOLUTION NO. 55-14 INTERMUNICIPAL AGREEMENT CHEMUNG COUNTY AND TOWN OF BIG FLATS DPW FOR HIGHWAY/PARKS/DRAINAGE APPROVED continued

WHEREAS, the Town of Big Flats and County of Chemung desire to collaborate by means of intermunicipal agreements which save taxpayer dollars while maintaining quality of service for residents, and

WHEREAS, the Town and the County are desirous of pursuing the “Goals” hereinabove set forth and towards that objective, representatives of the parties have been meeting to consider the options and means for improving the effectiveness and efficiency of Town and County governments, and

WHEREAS, as a result of said meetings, the parties have identified certain administrative support and public works categories which potentially are conducive to a collaborative effort through intermunicipal agreements and which may eventually result in the merger, consolidation, or cooperative operation of such services, and

WHEREAS, while the Town and the County each enter into this Agreement with a good faith commitment to succeed in attaining one or more of any established “Goals”, the parties believe that it is prudent to identify the strategy to be implemented in the event of termination of this Agreement and any related intermunicipal agreements without merger or consolidation, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c)(20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Town Supervisor to sign the one year Intermunicipal Agreement for the Shared Municipal Services Incentive (SMSI), with Chemung County for the year of 2014.

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

TABELED – Purchase of a 1997 F450 FORD Super Duty Bucket Truck

RESOLUTION NO. 56-14  
MILTON CAT, TO REPAIR THE 1999 CAT 938G LOADER HYDRAULIC STEERING PUMP APPROVED

Resolution by: Adams  
Seconded by: Saglibene

WHEREAS the Highway 1999 CAT 938G Loader Hydraulic Steering Pump was damaged due to failure and in need of repair, and

WHEREAS a quote was received by Milton CAT for the repair at a cost not to exceed \$9,173.11, and

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

RESOLUTION NO. 56-14, MILTON CAT, TO REPAIR THE 1999 CAT 938G LOADER HYDRAULIC STEERING PUMP APPROVED continued

WHEREAS for environmental review purposes, the purchasing of equipment is a Type II action in accordance with SEQRA 6 NYCRR, Part 617.5(c) (4) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes Milton CAT to complete repairs for a sum not to exceed \$9,173.11.

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

RESOLUTION NO. 57-14

RECEIVING AND ACCEPTING OF THE JANUARY 22, 2014 COMMUNICATIONS LOG APPROVED

Resolution by: Giammichele  
Seconded by: Gillette

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

December 2, 2013

Association of United States Postal Lessors – RE: Membership *Referred to Town Board Members, and filed with the Town Clerk.*

January 6, 2014

Carol A. Golden – RE: Certified Public Accountant.

January 10, 2014

Big Flats Business Association – RE: January 8, 2014 Meeting Minutes. *Referred to: filed with Town Clerk*

January 15, 2014

Time Warner Cable – RE: January Programming Notice *Referred to: filed with Town Clerk.*

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

Supervisor Fairbrother also reported:

- **February 12, 2014 Town Board meeting will start at 3:30** regarding the consolidation of the water districts 1-3.

Supervisor Fairbrother made a motion, seconded by Councilperson Saglibene to Set the February 12, 2014 Town Board meeting to start at 3:30 p.m. to allow the Water Department to discuss consolidation questions with Town Board.

WATER BOARD / TOWN BOARD MEETING MINUTES OF JANUARY 22, 2014

- Giving the sewer district back to the county.
- Airtemp/ Maintenance Program
- Community Center Equipment/ Coil problem freezing
- Financial Statement Audit / Adopting Fund Balance Policy's
- Computers/ Office 365
- New Town Website moving forward
- Union negotiations
- 78 Hammond Street – going forward
- New sign for the Municipal Complex with LED lights
- Set a Special Meeting with the Big Flats Business Association to speak to the Town Board

RESOLUTION NO. ~~43-14~~ 58-14  
SPECIAL OPEN TOWN BOARD MEETING WITH BUSINESS ASSOCIATES  
FEBRUARY 20, 2014 at 7:00 p.m. SET

Resolution by: Gillette  
Seconded by: Giammichele

RESOLVE the Town Board sets a Special Open Town Board meeting with the Big Flats Business Association on February 20, 2014 at 7:00 p.m. for the purpose of Businesses working together for a Greater Community.

CARRIED: AYES: Gillette, Giammichele, Saglibene, Adams, Fairbrother  
NAYS: None

Councilperson Gillette made a motion, seconded by Councilperson Giammichele to adjourn the Town Board meeting at 8:59 p.m. All in favor, motion carried.

Date approved: \_\_\_\_\_

Linda J. Cross  
Town Clerk