

TOWN BOARD MEETING MINUTES OF DECEMBER 28, 2013

PRESENT: Deputy Supervisor Edward Fairbrother
Council Andy Gillette
Mike Smith
Town Clerk Linda Cross

ABSENT: Supervisor Teresa Dean
Council Mike Saglibene
Attorney Fredrick Ahrens

Deputy Supervisor Fairbrother called the Town Board meeting to order at 9:01 a.m. and requested those present to participate in the Pledge of Allegiance.

CONCERNS OF THE PEOPLE – None

MINUTES

Councilperson Smith made a motion, seconded by Councilperson Gillette to approve the minutes of November 20, 2013 as presented. All in favor except Councilperson Saglibene and Supervisor Dean who was absent, motion carried.

Councilperson Gillette made a motion, seconded by Deputy Supervisor Fairbrother to approve the minutes of December 11, 2013 as presented. All in favor except Councilperson Saglibene and Supervisor Dean who was absent, motion carried.

NEW BUSINESS

RESOLUTION NO. 214-13
ORGANIZATIONAL MEETING SET

Resolution by: Fairbrother
Seconded by: Smith

RESOLVE the Town Board sets the time and place for the 2014 Organizational Meeting for January 6, 2014 at 4:30 p.m.

CARRIED: AYES: Fairbrother, Smith, Gillette NAYS: None
ABSENT: Saglibene, Dean

RESOLUTION NO. 215-13
BUDGET TRANSFERS APPROVED

Resolution by: Smith
Seconded by: Gillette

WHEREAS a memorandum was received from the Bookkeeper, dated December 19, 2013, requesting authorization for a budget transfers from General Fund due to overspent budgets, and

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RESOLUTION NO. 215-13, BUDGET TRANSFERS APPROVED continue

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to fulfill the following budget transfers:

General

Please authorize the following budget transfers due to overspent budgets:

| | | | |
|-------|---|----------|-----------|
| To: | A1440.0400--- Engineering | 4,818.99 | |
| | A1460.0100----Records Mgmt- | 600.00 | |
| | A1490.0100----DPW | 500.00 | |
| | A1620.0400----Buildings | 8,314.00 | |
| | A3650.0400----Demolition Unsafe Structure | 914.58 | |
| From: | A1990.0400---Contingency | | 15,147.57 |

Highway Fund

| | | | |
|-------|----------------------------------|-----------|-----------|
| To: | D9060.0800---Hosp & Medical Ins. | 25,190.00 | |
| From: | D5112.0400---Permanent Improv. | | 25,190.00 |

Water District #1

Please authorize the following budget transfers due to overspent budget:

| | | | |
|-------|--------------------------------------|--------|--------|
| To: | S19060.0800--Hospital & Medical Ins. | 482.87 | |
| From: | S18310.0400---Administration | | 482.87 |

CARRIED: AYES: Fairbrother, Smith, Gillette NAYS: None
ABSENT: Saglibene, Dean

RESOLUTION NO. 216-13
VOID/REISSUE CHECK APPROVED

Resolution by: Gillette
Seconded by: Fairbrother

WHEREAS a memorandum was received from the Bookkeeper, dated December 19, 2013 requesting authorization to void a specific check, and

WHEREAS for environmental review purposes, administration is a Type II action I accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to void check #12561 payable to Michael Smith due to misplacement in the amount of \$132.51, dated 04/16/2013. A new check will be reissued to Michael Smith in the amount of \$132.51.

CARRIED: AYES: Fairbrother, Smith, Gillette NAYS: None
ABSENT: Saglibene, Dean

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RESOLUTION NO. 217-13
ABSTRACT OF AUDITED VOUCHERS APPROVED

Resolution by: Fairbrother
Seconded by: Smith

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for December 2013, vouchers 4002712- 4002834 and order the bills paid, when in funds, for the following:

| | |
|-------------------|---------------|
| GENERAL FUND | \$ 147,709.54 |
| HIGHWAY FUND | \$ 111,763.62 |
| SEWER DISTRICT#1 | \$ 193.98 |
| CAPITAL PROJECT#6 | \$ 25,129.83 |
| WATER DISTRICT #1 | \$ 14,188.41 |
| WATER DISTRICT #2 | \$ 14,364.37 |
| WATER DISTRICT #3 | \$ 5,151.45 |
| WATER DISTRICT #4 | \$ 1,308.48 |
| LIGHTING DISTRICT | \$ 752.28 |
| TRUST & AGENCY | \$ 3,378.96 |
| DEBT SERVICE FUND | \$ 307,537.50 |

CARRIED: AYES: Fairbrother, Smith, Gillette NAYS: None
ABSENT: Saglibene, Dean

RESOLUTION NO. 218-13
CHEMUNG COUNTY SOIL AND WATER DISTRICT INVOICE APPROVED

Resolution by: Smith
Seconded by: Gillette

WHEREAS The Town Board passed resolution 120-13 and authorized \$25,000 for materials for creek bank stabilization projects, and

WHEREAS it was anticipated that the material costs up to \$25,000 be fronted by the Town and reimbursed through the Empire State Development Grant, and

WHEREAS actual material costs for the project was \$17,352.93, and

WHEREAS the Town paid material costs of \$17,352.93, and

WHEREAS Chemung County Soil and Water has requested additional \$8700 to pay for Chemung County Soil and Water excavator with Horseheads operator for said project, and

WHEREAS total project is \$26,052.93, and

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RESOLUTION NO. 218-13, CHEMUNG COUNTY SOIL AND WATER DISTRICT
INVOICE APPROVED continued

WHEREAS said project total exceeds grant \$25,000 authorization for reimbursement by \$1,052.93, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED that the town authorizes payment to Chemung County Soil and Water District of \$8700.00 for Chemung County Soil and Water excavator with Horseheads operator.

CARRIED: AYES: Fairbrother, Smith, Gillette NAYS: None
ABSENT: Saglibene, Dean

RESOLUTION NO. 219-13
2014 ASSOCIATION OF TOWNS ATTENDANCE FOR ED FAIRBROTHER, THOMAS
REILLEY, AND MIKE SAGLIBENE

Resolution by: Gillette
Seconded by: Fairbrother

WHEREAS the New York State Association of Towns offers training and annual meeting that is to assist in the training of town officials and is the most comprehensive effort in this area, and

WHEREAS it is in the Town's best interest to allow representations to attend said training, and

WHEREAS for environmental review, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (19) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes, Ed Fairbrother, Thomas Reilly, and, Mike Saglibene, to attend the New York State Association of Towns 2014 Training and Annual Meeting to be held February 16-19, 2014 with all appropriate expenses, not-to-exceed \$1,200.00 each, to be paid from the appropriate budgets.

CARRIED: AYES: Fairbrother, Smith, Gillette NAYS: None
ABSENT: Saglibene, Dean

Councilperson Smith made a motion, seconded by Councilperson Gillette to adjourn the Town Board meeting at 9:08 a.m. All in favor except Councilperson Saglibene and Supervisor Dean, who was motion carried.

Date approved: _____

Linda J. Cross
Town Clerk