



Subdivision Submission Checklist

Please fill all boxes as: complete, N/A or waiver requested

<u>Reference from Big Flats Zoning Law:</u>	<u>Complete:</u>	<u>Waiver Requested:</u>	<u>Notes:</u>
16.08.030 (A) (4) Ten Copies of Preliminary Plat layout and supplementary material specified.			
16.08.030 (A) (6) Traffic, provisions for Stormwater drainage, sewage disposal and the adequacy of proposed sites for parks, playgrounds, and other community facilities			
16.08.030 (B) Requirements for preliminary plat shall be drawn on one or more sheets of reproducible material and shall include the information listed below.			
16.08.030 (B) (1) A location map showing the boundaries of the total tract in relation to adjoining streets; schematically the locations if within 500 feet of the proposed subdivision.			
16.08.030 (B) (1) (a) The nearest elementary school			
16.08.030 (B) (1) (b) Water and sewer lines			
16.08.030 (B) (1) (c) Parks and playgrounds			
16.08.030 (B) (1) (d) Other public facilities, such as shopping, churches, and public transportation routes as appropriate.			
16.08.030 (B) (2) A copy of such proposed covenants or deed restrictions as are intended to cover all or part of the tract			
16.08.030 (B) (3) Title of the subdivision, including name and address of the applicant, who shall have some interest in the land, or the owner of parcel to be subdivided.			
16.08.030 (B) (4) North point, scale, date, and location map			
16.08.030 (B) (5) A topographic map prepared by a licensed land surveyor showing ground contours adjacent to and within the tract to			

be subdivided at intervals of not more than 2ft. of elevation, and all pertinent topographic and planimetric features within and adjoining the tract;			
16.08.030 (B) (6) Existing roads, existing buildings, water courses and their 100 year floodplains, steep slopes, water bodies, wetlands, wooded areas, individual large trees, and all certified Agricultural District boundaries within 50ft of the proposed subdivision boundaries. Other features to be retained should be so indicated.			
16.08.030 (B) (7) Names of owners and applicant and tax parcel identification number(s) for all lots that adjoin the subdivision			
16.08.030 (B) (8) Indication of the zoning of the tract and any other legal restrictions of use;			
16.08.030 (B) (9) The plat shall be prepared by a professional engineer, architect, or licensed land surveyor licensed to practice in NYS. The plat shall bear the name or names of said professional responsible for the preparation of the preliminary plat			
16.08.030 (B) (10) The approximate lines and areas of proposed lots , including required setbacks, which shall be numbered and the location of existing or proposed access to public roads from all lots. If the proposal is to develop in phases, the entire preliminary plat shall identify such phases within the entire lot			
16.08.030 (B) (11) The dimensions and arrangements of lots, which shall be such that there will be buildable lots in compliance with all requirements of the zoning law. In general, side lot lines shall be at right angles or radial t road right-of way			
16.08.030 (B) (12) Existing storm water management features, water lines, hydrants and sanitary sewers nearby & within the tract, with location size, type and approx. elevations. Also existing easements			
16.08.030 (B) (13) Width & location of any existing roads or public ways, the approx. lines, gradients & road profiles of all proposed roads and sidewalks.			
16.08.030 (B) (14) Location of all existing buildings & proposed building envelopes indicating setback dimensions.			
16.08.030 (B) (15) Approximate locations & dimensions of areas proposed for parks or playgrounds or other permanent open space			
16.08.030 (B) (16) Statement as to proposed source of water supply & method of sewage disposal.			

<p>16.08.030 (B) (17) Proposed system for stormwater drainage indicating the approx. location & sizes of proposed lines and their profiles, connection to existing lines or alternate means of control. A drainage report to include items listed in section B 17, (a through f)</p>			
<p>16.08.030 (B) (18) Location of any municipal boundary lines, existing special service lines, and zoning district lines within the lot to be subdivided.</p>			
<p>16.08.030 (B) (19) Indications of all proposed and nonconforming lots showing the required and actual areas, yards & setbacks as applicable</p>			
<p>16.08.030 (B) (20) A reproducible overlay showing all soil areas & their classification as determined by Natural Resources Conservation Service & those areas with moderate to high susceptibility to erosion (& outline of existing vegetation & proposals for erosion control)</p>			
<p>16.08.030 (B) (21) Design , plans & cross-sections showing proposed location & type of roads, sidewalks, road lighting, road trees, curbs, water mains, sanitary sewers, & size & type thereof.</p>			
<p>16.08.030 (B) (22) Design of any proposed bridges or culverts, which may be required</p>			
<p>16.08.030 (B) (23) Completed application forms as provided by the town & such additional explanation of the purpose of the subdivision as appropriate.</p>			