

**TOWN OF BIG FLATS AGENDA  
WEDNESDAY, SEPTEMBER 23, 2015 AT 7:00 P.M.**

**WATER BOARD**

**CALL TO ORDER**

**NEW BUSINESS**

2016 Special Assessment WD #3, set Public Hearing  
2016 Special Assessment WD #4, set Public Hearing

**TOWN BOARD**

**CALL TO ORDER**

**CONCERNS OF THE PEOPLE**

**MINUTES** –August 12, 2015, and August 26, 2015

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Abstract of Audited Vouchers  
Highway Ford-F250 Truck Purchase  
Surplus of 78 Hammond Street  
Up for bid 78 Hammond Street  
David Briggs of Briggs Appraisal Services Agreement (was tabled from 9/9/15)  
Communication Log

PROPOSED RESOLUTION NO.01-092315  
A RESOLUTION TO APPROVE THE 2016 SPECIAL ASSESSMENT FOR  
WATER DISTRICT #3 PUBLIC HEARING SET

Resolution by:  
Seconded by:

WHEREAS Water District #3 has incurred capital expenses for various capital improvements for the district in the past; and

WHEREAS Water District No. 3 issued certain obligations to finance said capital costs pursuant to the New York State Local Finance Law, the payment of which is to be paid by way of a special assessment on the properties deemed benefited by such capital improvements; and

WHEREAS the 2016 Special Assessment roll for Water District #3 has been completed and filed with the Town Clerk on September 18, 2015 and

WHEREAS this action is hereby declared to be a Type II action for the purposes of SEQRA and as such no further environmental review is necessary at this time, and

WHEREAS pursuant to Town Law Section 239 it is necessary to duly publish and conduct a public hearing for the purposes of hearing all parties interested in said special assessment roll.

NOW THEREFORE BE IT RESOLVED that the Town Board hereby calls for the holding of public hearing in the matter of the 2016 Special Assessment Roll for Water District #3 of the Town of Big Flats, to be held at the Town Hall, 476 Maple Street, in the Town of Big Flats on October 14, 2015, at 4:30 p.m. local time, and

FURTHER RESOLVED that the Town Clerk publish the required notice of such public hearing in the official newspaper of the Town, specifying the time when and the location where such public hearing will then be held, and in general describing the proposed action to be undertaken.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO. 02-092315  
A RESOLUTION TO APPROVE THE 2016 SPECIAL ASSESSMENT FOR  
WATER DISTRICT #4 PUBLIC HEARING SET

Resolution by:  
Seconded by:

WHEREAS Water District No. 4 has incurred capital expenses for various capital improvements for the district in the past; and

WHEREAS Water District No. 4 issued certain obligations to finance said capital costs pursuant to the New York State Local Finance Law, the payment of which is to be paid by way of a special assessment on the properties deemed benefited by such capital improvements; and

WHEREAS the 2016 Special Assessment roll for Water District No. 4 has been completed and filed with the Town Clerk on September 18, 2015 and

WHEREAS this action is hereby declared to be a Type II action for the purposes of SEQRA and as such no further environmental review is necessary at this time, and

WHEREAS pursuant to Town Law Section 239 it is necessary to duly publish and conduct a public hearing for the purposes of hearing all parties interested in said special assessment roll.

NOW THEREFORE BE IT RESOLVED that the Town Board hereby calls for the holding of public hearing in the matter of the 2016 Special Assessment Roll for Water District No. 4 of the Town of Big Flats, to be held at the Town Hall, 476 Maple Street, in the Town of Big Flats on October 14, 2015, at 4:32 p.m. local time, and

FURTHER RESOLVED that the Town Clerk publish the required notice of such public hearing in the official newspaper of the Town, specifying the time when and the location where such public hearing will then be held, and in general describing the proposed action to be undertaken.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO. 03-092315  
A RESOLUTION TO APPROVE THE ABSTRACT OF AUDITED VOUCHERS FOR  
SEPTEMBER 23, 2015

Resolution by:  
Seconded by:

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for August 26, 2015, and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 55,256.16
HIGHWAY FUND	\$ 36,820.23
SEWER DISTRICT #1	\$ 13,348.70
WD 4 & 5 CAPITAL PROJECT #12	\$ 376,231.25
PARKS CAPITAL PROJECT	\$ 11,739.87
WATER DISTRICT #4	\$ 1,519.05
WATER DISTRICT #5	\$ 12,238.98
LIGHTING DISTRICT	\$ 538.90
TRUST FUND	\$ 1,782.57

CARRIED: AYES:  
NAYS:

PROPOSED RESOLUTION NO. 04-092315  
A RESOLUTION TO APPROVE THE PURCHASE OF A FORD-F250 TRUCK FOR  
HIGHWAY

Resolution by:  
Seconded by:

WHEREAS the Commissioner of Public Works recognizes the need to purchase a Ford F-250 for the Highway Department, and

WHEREAS the Ford F-250 will be replacing the 2008 Ford F-250 Pick-Up with VIN: 1FTSX21528EE10159 and shall be transferred to Parks Department to replace the 2001 Dodge Pick-Up with VIN: 3B7KF26231M556889 that was surplusd in year 2015, and

WHEREAS the purchase of a new truck was planned and budgeted for purchase for the year 2015, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner of Public Works to purchase a 2016 Ford F-250 XL Super Cab 4x4 truck from Van Bortel Ford as outlined on Quote #19518 on the 2015 Chautauqua Bid Group 5, Item #3, Vehicle #2, for the sum not to exceed \$31,861.71.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO. 05-092315  
RESOLUTION AUTORIZING THE TOWN SUPERVISOR TO SURPLUS 78 HAMMOND  
STREET, BIG FLATS, NEW YORK, TAX PARCEL 66.04-2-19

Resolution by:  
Seconded by:

WHEREAS THE Town of Big Flats owns 78 Hammond Street, Big Flats, New York, Tax Parcel 6604-2-19, and

WHEREAS Chemung County foreclosed on Tax Parcel 66.04-2-19 for taxes and then transferred Tax Parcel 66.04-2-19 to the Town of Big Flats and

WHEREAS the Town of Big Flats has no use for said Tax Parcel 66.04-2-19 and has unreimbursed expenditures due to the removal of the structures after condemnation of the same on this Tax Parcel, and

WHEREAS there is a need to recoup such expenditures, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

THEREFOR BE IT RESOLVED the Town Board authorizes the Town Supervisor to place Tax Parcel 66.04-2-19 up for public bid.

CARRIED:   AYES:  
              NAYS:

PROPOSED RESOLUTION NO. 06-092315  
RESOLUTION AUTORIZING THE TOWN SUPERVISOR TO PLACE 78 HAMMOND  
STREET, BIG FLATS, NEW YORK, TAX PARCEL 66.04-2-19 UP FOR PUBLIC BID

Resolution by:

Seconded by:

WHEREAS THE Town of Big Flats owns 78 Hammond Street, Big Flats, New York, Tax Parcel 6604-2-19, and

WHEREAS Chemung County foreclosed on Tax Parcel 66.04-2-19 for taxes and then transferred Tax Parcel 66.04-2-19 to the Town of Big Flats and

WHEREAS the Town of Big Flats has no use for said Tax Parcel 66.04-2-19 and has unreimbursed expenditures due to the removal of the structures after condemnation of the same on this Tax Parcel, and

WHEREAS there is a need to recoup such expenditures, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

THEREFOR BE IT RESOLVED the Town Board authorizes the Town Supervisor to place Tax Parcel 66.04-2-19 up for public bid, reserving the right to reject any bids lower than \$9,000.

CARRIED:   AYES:

              NAYS:

RESOLUTION NO. 07-092315

A RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO ENTER INTO AN AGREEMENT WITH DAVID BRIGGS OF BRIGGS APPRAISAL SERVICES OF CORTLAND, NY FOR THE 2015 ASSESSMENT UPDATE PROJECT FOR \$14,000, OR FEE OF \$3.50 PER PARCEL, PLUS ANNUAL TOWN OF BIG FLATS ASSESSMENT CONSULTING SERVICES FOR \$2,000

Resolution by:  
Seconded by:

WHEREAS the Town of Big Flats has used Briggs Appraisal Services in the past to maintain its equalization rate, and

WHEREAS the Town Assessor has requested the help of David Briggs of Briggs Appraisal Services for help in the valuation production of any and all properties in the Town of Big Flats, and

WHEREAS the Town of Big Flats needs to maintain the 100% equalization rate with sales analysis and field review, and

WHEREAS a report of this project was review by the Town Board in 2014, and

WHEREAS the Town Supervisor and the Town Assessor did not fund this complete project in the 2015 budget, and

WHEREAS the Town Supervisor will use funds from the contingency fund for the balance of the project, and

WHEREAS for environmental review purposes, interpreting an existing code, and adoption of regulations, policies, or procedures and local legislative decisions are Type II action in accordance with SEQRA 6 NYCRR, Part 617.5 (c) 20 and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED that the Town Board approves hiring David Briggs of Briggs Appraisal Service of Cortland, NY for appraisal services for the 2015 tax roll for the Town of Big Flats not to exceed \$16,000 for analysis and computer valuation for the 2015 assessment update project.

CARRIED: AYES:  
NAY:

PROPOSED RESOLUTION NO. 08-092315  
A RESOLUTION TO APPROVE THE COMMUNICATION LOG SEPTEMBER 23, 2015, AS  
PRESENTED BY THE TOWN CLERK

Resolution by:  
Seconded by:

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

September 16, 2015

Time Warner Cable - RE: September 16, 2015 Programming Notices Changes Referred to: *Town Board, and filed with Town Clerk.*

CARRIED: AYES:  
NAYS: