

**TOWN OF BIG FLATS AGENDA
WEDNESDAY, AUGUST 26, 2015 AT 7:00 P.M.**

TOWN BOARD

CALL TO ORDER

CONCERNS OF THE PEOPLE

MINUTES –July 22, 2015

NEW BUSINESS

Budget Transfer

Abstract of Audited Vouchers

Completion of Probationary/pay increase

NYS Association Training/Court Clerk

Communication Log

PROPOSED RESOLUTION NO. 01-082615
A RESOLUTION TO APPROVE THE GENERAL FUND BUDGET & PARKS CAPITAL
PROJECT TRANSFERS

Resolution by:
Seconded by:

WHEREAS a memorandum was received from the Bookkeeper, dated August 18, 2015 requesting authorization for a General fund Budget & Parks Capital Project Transfers , and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the following Transfers, and Amendment:

Transfers

Please authorize an interfund transfer to accommodate an over-budget for balance of cost of playground equipment for the Parks Capital Project

To	Parks –CO- H8.7110.0200	16,500
	From Contingency – CE-1990.0400	16,500

Amendment

Please authorize a budget amendment to the 2015 Parks Capital Project budget due to the additional interfund transfer revenue and expenditure.

Increase Estimated Revenues – H8.0510	16,500
Increase Interfund Transfers--H8.5031	16,500

Increase Appropriations-H8.0960	16,500
Increase Parks Capital Project -CO-H8.7110.0200	16,500

CARRIED: AYES:
NAYES:

PROPOSED RESOLUTION NO. 02-082615
A RESOLUTION TO APPROVE THE ABSTRACT OF AUDITED VOUCHERS FOR
AUGUST 26, 2015

Resolution by:
Seconded by:

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for August 26, 2015, and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 43,364.11
HIGHWAY FUND	\$ 98,811.90
PARKS CAPITAL PROJECT	\$ 63,450.40
WATER DISTRICT #4	\$ 915.68
WATER DISTRICT #5	\$ 16,515.58
LIGHTING DISTRICT	\$ 520.41
TRUST & AGENCY	\$ 1,782.57

CARRIED: AYES:
NAYES:

PROPOSED RESOLUTION NO.03-082615
A RESOLUTION TO APPROVE THE COMPLETION OF PROBATIONARY PERIOD AND
PAY INCREASE FOR SHONDREA COBB

Resolution by:
Seconded by:

WHEREAS the position of Clerk was created in the Public Works Department and filled by Shondrea Cobb, and

WHEREAS the civil service probationary requirement is 8 weeks minimum from the civil service appointment date of 6/10/2015, which was satisfied on 8/5/2015, and

WHEREAS the Town probationary requirement is 26 weeks minimum from the date of hire of 9/22/2014, which was satisfied on 3/22/2015, and

WHEREAS upon recommendation of the Town Supervisor, Commissioner and Deputy Commissioner of Public Works, Shondrea Cobb be removed from probationary status effective 8/5/2015, and

WHEREAS the Town Supervisor recommends a pay increase to \$12.30 per hour in accordance with other clerk positions within the town, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes that Shondrea Cobb be removed from probationary status at a rate of \$12.30 per hour effective 8/5/2015.

CARRIED: AYES:
 NAYS:

PROPOSED RESOLUTION NO. 04-082615
A RESOLUTION APPROVING NYS ASSOCIATION TRAINING FOR YVONNA KELLY
FROM SEPTEMBER 27 TO SEPTEMBER 30, 2015

Resolution by:
Seconded by:

WHEREAS Town Justice Lisa Hess has requested that Yvonna Kelly attend a three day training at Niagara Falls, NY, and

WHEREAS at a package price of \$648 per person, plus travel expenses, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED that the Big Flats Town Board authorizes Yvonna Kelly to attend the 2015 NYS Magistrate Court Clerk Conference at Niagara Falls, NY.

CARRIED: AYES:
 NAYS:

PROPOSED RESOLUTION NO. 05-082615
A RESOLUTION TO APPROVE THE COMMUNICATION LOG FOR AUGUST 26, 2015,
AS PRESENTED BY THE TOWN CLERK

Resolution by:
Seconded by:

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

August 5, 2015

Big Flats Business Association - RE: Meeting Minutes of August 5, 2015 Referred to: *Town Board, and filed with Town Clerk.*

CARRIED: AYES:
NAYES: